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Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County
Roaring Fork Transportation Authority
Colorado Mountain College

Board Meeting Minutes: Friday, December 8, 1:00-3:00 p.m.
Morgridge Commons, with some members attending virtually

Minutes taken by Christina Matzl, CLEER

Board members attending

CMC:	Sean Nesbitt
RFTA:	Chair, Jason White
City of Rifle:	Sean Strode
Town of Parachute:	Travis Elliot (virtual)
Garfield County:	Treasurer, Tom Jankovsky, Frank Coberly
Town of New Castle:	Secretary, Bruce Leland (virtual)
Town of Carbondale:	Ben Bohmfalk
City of Glenwood Springs:	Vice Chair, Ingrid Wussow

Board members not present

Town of Silt:	Keith Richel

Affiliate members present

Holy Cross:	Jenna Weatherred (virtual)

Others attending

CLEER:	Alice Laird, Morgan Hill, Christina Matzl

Call meeting to order:
Jason White called the meeting to order at 1:07 pm

Roll Call:
Bruce Leland conducted the roll call.

Board Member and Public Comment:

- Bruce notified the Board about New Castle approving new building and energy codes.
- Ben Bohmfalk highlighted the Geothermal test well, and its relationship to just transitions. He also updated the Board about Roaring Fork School District receiving an electrification grant for employee housing. Noting that this shows the impact and advancement of all-electric buildings. Carbondale is working on helping the Venezuelan refugees.

Regular Business:
Approval of September 8th, 2023 minutes and September and October Financials

- Tom Jankovsky initiated a discussion about the GCE budget status.
    - Discussed the state of the budget in December low on accounts receivables. RFTA was late and CMC was delayed due to fiscal year issues. Morgan will consult with Vicki.

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- *Ben Bohmfalk moved to approve the financials and minutes, seconded by Tom Jankovsky. All in favor. 1:16*

Action items

2022 Financial review- Request for signature of Management Representation Letter

- Jason asked for a motion to approve. The review had been discussed by the financial committee.
  - *Sean Strode moved to approve for signature. Ben Bohmfalk seconded. All in favor. 1:19*

2024 Budget: Public Hearing

- Review of line items
  - Starting with an estimated $40,000 balance at the beginning of the year.
    - The Library District committed $10,500 to join GCE as an affiliate member.
    - Every partner entity increased by 5% or more.
    - Two grants: Energy Efficiency and Conservation Block Grant application will be submitted by the end of January.
    - The Energy Code Adoption and Enforcement grant began in December 2023.
  - Expenses
    - $20,000 commercial energy efficiency rebate pool, increased coaching budget to $50,000 to support commercial efficiency work.
    - Consolidated billing line items for ReEnergize and Residential energy consulting and coaching.
    - ReEnergize rebate funds increased to $95,000 from GCE and $70,080 from EECBG.
    - Clean mobility EV planning increased to $20,000 for the EV readiness plan and implementation.
    - Outreach and education line added for EV.
    - Energy efficiency for local governments increased and consolidated the license costs for more efficient billing.
  - Sean Strode requested a mid-year actual vs. anticipated budget document. It was noted that we do have an actual budget update every month when Vicki runs financials.
  - Alice brought up that GCE is listed in two major grants coming up and may receive additional support in 2024. These cannot be listed in the budget because the total is unknown but will show as revenue if/when they are awarded.
  - Morgan noticed an error in a line item for the EnergyCAP license and explained the updates to line items 11000, 33000, and 91000. The error was noted and will be amended for the Board.
  - Discussion regarding the 3-month account buffer, noting that the DOE grant had assisted the account in the past. Tom discussed wanting a 3-month reserve, but that we currently only have a 1 ½ month reserve. Due to this shortage, we will need to anticipate that 2025 may be thin.

- Morgan will send the amended budget to the Board.

- 2023 Resolution No. 3: Adopt the 2024 budget (as amended)
Indgrid Wussow motion to approve, seconded by Sean Strode. All in favor

- 2023 Resolution No. 4: Appropriation of funds
Indgrid Wussow motion to approve, seconded by Sean Strode. All in favor [1:52]

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2024 services agreements

- CLEER contract and Scope of Work
    - Added benchmarking compliance support to commercial and residential services.
    - Added specific bullet for energy code adoption grant.
    - Streamlined AEM and added benchmarking.
    - Renewable energy tracking scope updated.
    - Additions to LMI multi-family housing to EV scope.
    - Updated wording to EV details and mode share scope.
    - Applying for the Colorado Energy Office e-bike grant again (the CLEER team learned from the 2023 program and will be more efficient next go around if awarded).
        - Ben and Ingrid encourage behavior change to support solutions, especially in relation to schools. Sean Strode suggested reaching out to biking organizations for outreach support.
        - Jason discussed the potential for WeCycle and ECOpasses from RFTA and businesses.
    - GHG emissions are primarily focused on cleaner NG supply side. CLEER is planning on updating the GHG inventory and including transportation.
        - Tom highlighted that Garfield County's portion of funding comes from NG.
    - Goal 5 is planned to update workforce numbers and to continue to work on making sure natural gas production counties are focused on by the state in addition to coal counties.
    - No changes in Partnership services lines.
- Balanced Bookkeeping and Payroll
    - Contract and approval not necessary
- Karp Neu Hanlon legal services
    - Contract and approval not necessary

Tom Jankovsky moved that GCE agrees with professional services and scope with CLEER, seconded by Ben Bohmfalk. All in favor [2:28]

<u>Membership</u>

- Garfield County Public Library District
    - Board consideration to approve the GCPLD as an affiliate member.
    - Jason commented that the Library District was a founding member and he is excited to have them back. Jamie LaRue, executive director, was absent from the meeting but the Board agreed that he did not need to be present for them to vote.
    - Morgan explained that CLEER is planning a phased approach to onboarding the library into the AEM program.

Bruce Leland moved to approve the membership, and Ingrid Wussow seconded. All in favor [2:35]

<u>Goal #1: Energy Savings</u>

Advanced Energy Management

- AEM Thanksgiving update:
    - Christina shared materials with all partner contacts and encouraged sharing within the organization. She will be sending out materials before Christmas and will provide a report of savings after the new year.

Energy Code outreach and updates

- CEO Energy Code Grant
    - GCE received the grant to support energy code adoption and implementation for

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New Castle, Glenwood Springs, and Carbondale. The work may start this year (2023). The funding ends June 30th.

- Energy code HVAC training report
    - GCE hosted trainings for HVAC professionals to educate them on the new code updates. The event was well received and attended. This offering is getting really good engagement from contractors.

Fall marketing campaign recap

- The fall campaign reduced assessment costs to $100. There were 40 Xcel customer visits available and 50 HCE and GWS rebates available. A lot of effort was put into the event through media and radio announcements and it greatly increased awareness across the County and seemed very successful.

Staff updates

- DOE Geothermal grant update
    - Alice updated on the program. CLEER is working with Jon Fox-Rubin. He facilitated the proposal. The project is not directly related to GCE, but has huge implications for GCE. It is a feasibility project in this first phase. The project includes workforce training. The Board will have a full presentation in 2024.

- Quarter 3 activity report
    - Christina walked through the report and asked for input for valuable numbers. Tom suggested dollars saved from the ReEnergize program to be added to the chart Board members suggested increasing outreach through events such as the Parachute Congregate lunch for seniors and to connect with the Veterans center.

Adjournment

Jason suggested moving the next Board meeting to Feb. 9th. All agreed to move the meeting.

Travis Elliot introduced Chris Jackson (not present), the new Parachute representative for the GCE board. Travis will be the alternate.

Ingrid Wussow motioned to adjourn the meeting at 3:04. NSean Strode seconded the motion [3:04]

GARFIELD CLEAN ENERGY COLLABORATIVE

By: DocuSigned by: Jason White 02F0C1B64041480... _____
Jason White, Chairperson

ATTEST: DocuSigned by: Bruce Leland 0D8FB5708F7443D... _____
Bruce Leland, Secretary