



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County
Roaring Fork Transportation Authority
Colorado Mountain College

Board Meeting Minutes: Friday, January, 14th 2022, 1:00 p.m.

(Virtual)

Board members attending

RFTA: Chair, Jason White
City of Glenwood Springs: Vice Chair, Ingrid Wussow and Shelley Kaup (Alternate)
Town of New Castle: Secretary, Bruce Leland
CMC: Sean Nesbitt
Garfield County: Frank Coberly

Affiliate members attending

Holy Cross Energy: Jenna Weatherred

Others attending

CLEER: Erica Sparhawk, Maisa Metcalf, Stefan Johnson

Board members not present

City of Rifle: TBD
Town of Silt: Keith Richel
Town of Parachute: Mark King
Garfield County: Tom Jankovsky
Town of Carbondale: Ben Bohmfalk
CMC: Jarrod Kochevar

Call meeting to order:

Jason White called the meeting to order at 1:08 pm

Roll Call and Approval of agenda:

Bruce Leland conducted roll call.

Jason White invited changes to the agenda, there were none.

Frank Coberly moved to approve the meeting agenda; Ingrid Wussow seconded the motion, and the motion passed unanimously.

Board Member and Public comment:

Jason White invited comments from the Board and Public.

Ingrid thanked Erica and Maisa for presenting GCE's work to the City of Glenwood Springs City Council meeting.

Consent Agenda:

Approval of November 12th, 2021 minutes

November & December Financials

There were no comments on November or December financials

Frank Coberly moved to approve the Consent Agenda, Ingrid Wussow seconded the motion and the motion passed unanimously.

Action Items:

Election of Officers & Finance Committee for 2022

Jason expressed that he would be happy to continue serving as Chair.

Jason said that he had talked with Ingrid about continuing as Vice-Chair, Bruce about continuing as Secretary, and Tom about continuing as Treasurer.

The following Board Members were nominated for the following positions. There were no challenges or additional candidates for any of the positions.

- Jason White for Board Chair
- Ingrid Wussow for Vice-Chair
- Bruce Leland for Secretary
- Tom Jankovsky for Treasurer

Frank Coberly moved to elect Jason White as Chair, Ingrid Wussow as Vice-Chair, Bruce Leland as Secretary, and Tom Jankovsky as Treasurer, Sean Nesbitt seconded the motion and the motion passed unanimously.

Resolution No.1: Place of Notice for Public Meetings

Ingrid Wussow moved to approve Resolution No.1, Sean Nesbitt seconded the motion and the motion passed unanimously.

Confirm meeting schedule and locations for 2022

Erica explained that she had included one in-person meeting for September and that every other meeting would be scheduled to take place over Zoom.

Ingrid explained that she liked keeping the meetings mostly virtual.

Ingrid Wussow moved to approve the meeting schedule and locations for 2022, Bruce Leland seconded the motion and the motion passed unanimously.

Retain Karp, Neu, Hanlon, for legal services

Erica reminded the Board that Jim Neu is GCE's attorney and continues to provide helpful services when needed.

Bruce Leland moved to approve the retention of Karp, Neu, Hanlon for legal services, Frank Coberly seconded the motion and the motion passed unanimously.

Retain Balanced Bookkeeping for bookkeeping services

Erica stated that GCE uses Balanced Bookkeeping for bookkeeping to ensure complete transparency and accountability and they continue to do a good job and are easy to work with.

Bruce Leland moved to approve the retention of Balanced Bookkeeping for bookkeeping services, Frank Coberly seconded the motion and the motion passed unanimously.

Program Updates:

ReEnergize Garfield County: Income-qualified Program Update

Maisa explained that staff has decided to name the new income-qualified program as *ReEnergize Garfield County*. The program will launch by the end of February with an event at each Library branch in Garfield County. Attendees will receive help on how to fill out applications at each event. The team is partnering with Northwest Colorado Council of Governments to perform energy audits and energy efficiency upgrades for program participants.

4th Quarter 2021 Report

Maisa and Stefan provided an overview of the year-end report and an update on the well-attended Ride and Drive hosted in December at the County Fairgrounds.

Navigator & Energy Tracking Updates

Erica said the team is still reviewing options to find a new system to replace the Building Energy Navigator. They have narrowed down to a few options, but will still need more clarity in the proposals from the companies.

Erica asked if any board members would like to be included in seeing demos of the tools and helping in the decision-making process.

- Sean asked for Jarrod to be included
- Shelley asked for Matt Langhorst and Matt Kramer to be included
- Jason asked to be included

CLEER Staff Updates (Erica)

Erica shared that after twelve years with CLEER, she will be shifting to part-time with CLEER as she pursues a new business venture. Erica will be moving to one day a week through 2022 and will be transferring GCE administrative duties to Maisa, but added that she will be available to assist her and can cover if needed

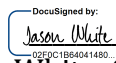
Ingrid congratulated Erica on the new business and added she was grateful that she would still be working with CLEER on a part-time basis through 2022.

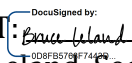
Bruce Leland moved to officially thank Erica for all of her outstanding work for GCE over the years, Ingrid Wussow seconded the motion and the motion passed unanimously.

Adjournment

Bruce Leland moved to adjourn the meeting at 1:42 p.m.; Frank Coberly seconded the motion, and the motion passed unanimously.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: 
Jason White, Chairperson

ATTEST: 
Bruce Leland, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on March 11th, 2022.