



Town of Parachute | City of Rifle | Town of Silt  
 Town of New Castle | City of Glenwood Springs  
 Town of Carbondale | Garfield County  
 Roaring Fork Transportation Authority  
 Colorado Mountain College

**Board Meeting Minutes: Friday, September, 10th 2020, 1:00 p.m.**  
 Morgridge Commons, Glenwood Springs

**Board members attending**

RFTA: Chair, Jason White  
 City of Glenwood Springs: Vice-Chair, Ingrid Wussow  
 CMC: Jarod Kochevar, Sean Nesbitt  
 Town of Carbondale: Ben Bohmfalk  
 Town of Parachute: Stuart McArthur  
 Town of Carbondale: Ben Bohmfalk  
 Garfield County: Frank Coberly

**Others attending**

CLEER: Erica Sparhawk, Stefan Johnson, Alice Laird, Katharine Rushton

**Board members not present**

City of Rifle: TBD  
 Garfield County: Treasurer, Tom Jankovsky  
 Town of New Castle: Secretary, Bruce Leland  
 Town of Silt: Keith Richel

**Call meeting to order:**

Jason called the meeting to order at 12:28 pm

**Roll Call and Approval of agenda:**

Jason conducted roll call.

Jason invited changes to the agenda, there were none.

*Frank moved to approve the meeting agenda; Ingrid seconded the motion, and the motion passed unanimously.*

**Board Member and Public comment:**

Jason invited comments from the Board and Public.

The Board and staff acknowledged and appreciated Stuart for his time and work on behalf of GCE. Stuart remarked that it was a good thing for the world that someone from the Town of Parachute could become friends with someone from The Town of Carbondale.

**Consent Agenda:**

## **Approval of July 9th, 2021 minutes**

Erica shared that Bruce had provided edits to the July Board Meeting minutes.

## **July & August Financials**

Frank commented there were no comments from Tom on the financials.

*Frank Coberly moved to approve the Consent Agenda, Ben Bohmfalk seconded the motion and the motion passed unanimously.*

## **DOLA Grant Wrap-Up:**

Erica reminded the board she had emailed the final study separate from the packet for the Board to review. She shared that the study and a summary of all accomplished work will be submitted to DOLA prior to the contract deadline of September 28, 2021.

Katharine added that the final deliverable will be broken up into smaller sections to make it more easily digestible. For example, there will be a separate Executive Summary.

Ben asked what the next steps are now the report has been compiled

Erica responded that staff and the GCE Board can use the Action Plan to identify some of the next steps. She acknowledged that the Action Plan is very ambitious and includes some items with longer timelines and recommendations for other stakeholders/agencies to do.

Ben commended the team for the amazing quality and quantity of the work produced and expressed an interest to make sure the plan continues to have impact and doesn't just sit on a shelf. Ben asked who would be accountable for making sure the action plan advances and is implemented as much as possible.

Katharine shared that Tom had suggested that Garfield County make a resolution to include the GCE Report as a supplemental document to the County's larger Energy Inventory. Staff will be working with County staff to make that happen.

Jason suggested that all the individual municipalities in Garfield County could then incorporate components of the action plan into their individual municipal climate plans and other planning documents and initiatives.

Katharine commented that lots of entities such as the City of Glenwood Springs, Holy Cross Energy and the Town of Basalt had already expressed interested in using the solar mapping tool to assess solar potential in their areas. Ingrid commented that she would like Glenwood to use the plan to inform on-site solar for pending developments.

Jason said that he assumed that this project would put GCE in a better position to capture additional DOLA funding for implementation.

Katharine said that the newest round of funding from DOLA has been open since June, but it only included \$5 million total. Alice added that the new round of funding prioritizes regions that have sparse renewable energy development, so ironically, Garfield County might not be the most ideal location for them to allocate funding.

Ben suggested assigning responsibility to individual board members to line up with the items in the Action Plan. Other board members agreed this was a great approach to take up, and staff agreed they'd work on this for the November or January Board meetings.

### **Affiliate Membership:**

Jason reminded the Board that for several months there has been work to explore adding non-governmental organizations as affiliate board members to GCE. Erica has reviewed the GCE bylaws and the Intergovernmental Agreement with the GCE attorney, Jim Neu, and has come up with a proposed structure that would allow Holy Cross Energy and other non-governmental organizations to join. The recommendation is to ask Holy Cross Energy to join as an affiliate member at a \$10,000 level. Jason asked the Board if there were any general thoughts or questions about Erica's memo and for Holy Cross Energy joining as an affiliate member and paving the way for more affiliate members.

Erica added that Jim recommended that this affiliate member policy be adopted via a resolution and that then members are individually added with a motion by the Board. If the Board gives approval to the concepts in the memo, she'll bring a resolution back to the Board for the November meeting.

Ingrid asked if it would be an issue for having an even number of members in terms of voting purposes, since adding Holy Cross Energy to the board would increase the size of the board to 10. Erica responded that Holy Cross Energy would not be a voting member, and only governmental members would retain voting powers.

Ben stated that adding Holy Cross Energy as an affiliate member would be great and that he liked the idea of simple flat fee for joining, but asked if there would be a different fee or ask for a much larger and well-financed organization, such as Xcel, to potentially join as an affiliate member.

Erica responded that it was a great question. She suggested that there could be a sliding scale or tiered fee associated with affiliate membership, not so dissimilar to how existing board member fees were based on a number of factors relative to total population, energy use, etc. This could be fully developed later or in 2022 if more affiliates start to show an interest in joining.

The Board asked for CLEER to come back with a formal resolution on affiliate membership procedures in November.

## **Strategic Planning for 2022:**

Jason reviewed how GCE's previous strategic planning session in 2019 was conducted, but shared this session wouldn't result in a final plan. Jason facilitated the discussion through the rest of the afternoon and captured key takeaways for each discussion for staff to include in the Strategic plan.

## **Budget**

Erica presented the recommended draft budget as provided in the packet. She was made aware of a few updates right before the meeting and provided a verbal update.

Erica shared that Tom Jankovsky had emailed that Garfield County has included an additional \$150,000 for GCE to provide low- and moderate-income rebates in 2022. This would be in addition to the Garfield County membership contribution of \$150,000.

Erica highlighted other updates to the budget that were included in the packet. Based on the news from Tom, she also requested that the GCE board consider using some of the DOE funds for the marketing and coaching that will be needed to implement that level of a rebate program across the county. The Board agreed and asked Erica to include that in the final budget.

Jason shared that he had asked RFTA to up membership by \$10,000. Jason added that it would be great if RFTA could increase its contribution and Holy Cross could become contributing affiliate member, on top of the increased rebate amounts coming from Garfield County.

Alice raised the question of whether other GCE partners could increase their contribution amounts in the coming year so that the contract can stay strong and support a staff that has increasing wages.

Ben voiced that what Alice is bringing up could warrant a zoomed out strategic planning approach where the Board reviews the formula and other opportunities to address long-term sustainability.

Jason asked if there is a key person at the state to ask to attend a future GCE meeting and think about the long-term sustainability of the organization.

Staff agreed to add this to agendas in 2022 to address further.

The Board asked Erica to come back in November with a recommended budget for 2022.

**Adjournment**

*Ben Bohmfalk moved to adjourn the meeting at 3:08 p.m.; Frank Coberly seconded the motion, and the motion passed unanimously.*

GARFIELD CLEAN ENERGY COLLABORATIVE

By: DocuSigned by:  
*Jason White*  
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Jason White, Chairperson

ATTEST: DocuSigned by:  
*Bruce Leland*  
0D8FB5768F7443D...  
Bruce Leland, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on November 12, 2021.