



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County
Roaring Fork Transportation Authority
Colorado Mountain College

Board Meeting Minutes: Friday, May 10, 2019, 1:00 p.m.

Garfield County Admin Building, Glenwood Springs, CO

Board members attending

Town of Parachute: GCE Chair Stuart McArthur
Garfield County: GCE Treasurer Tom Jankovsky
City of Glenwood Springs: Shelley Kaup
CMC: Sean Nesbitt, Jared Kochevar
Town of New Castle: Bruce Leland

Others attending

CLEER: Erica Sparhawk, Brandon Jones, Katherine Rushton, Alice Laird, Heather McGregor

Board members not present

RFTA: GCE Vice Chair Jason White
Town of Carbondale: Lani Kitching
City of Rifle: Theresa Hamilton
Town of Silt: Keith Richel
City of Glenwood Springs: GCE Secretary Rick Voorhees

Next meeting: Friday, July 12, 2019. Colorado Mountain College, Rifle, CO

Call meeting to order:

Stuart called the meeting to order at 1:05.

Roll call and approval of agenda:

Stuart conducted roll call.

Stuart invited changes to agenda, there were none.

Bruce Leland moved to approve the meeting agenda; Tom Jankovsky seconded the motion, and motion passed unanimously.

Board Member and Public comment

Stuart invited board and public comments, there were none.

Consent Agenda:

Approval of March 8, 2019 minutes

Bruce Leland moved to approve the minutes for the meeting on March 8, 2018; Tom Jankovsky seconded the motion, and the motion passed unanimously.

Financials, Bills Paid, and Accounts Payable

It was decided that financials will be included as a consent agenda item for future meetings.

Tom said the financials look in order and suggested a motion to approve.

Tom Jankovsky moved to approve the financials, bills paid, and accounts payable; Shelley Kaup seconded the motion, and motion passed unanimously.

Program Updates

Clean Energy Corridor items: SolSmart designation progress, solarize, and other updates

Katherine provided an update on the NREL assistance in planning for the Clean Energy Corridor. She then shared about the upcoming Solar Jobs Workshop being held with COSSA (Colorado Solar and Storage Association) in late May.

GCE Website Update

Heather provided an update and tour on the new website and the reasoning behind moving from Dreamweaver to Wordpress platform.

Sean asked that the CMC goals and projects be added and that Building Energy Navigator be highlighted in a more obvious location on the website.

Electric Vehicle Infrastructure update

Erica provided an update on EV infrastructure installations within the County and handed out the EV charging infrastructure fact sheet.

Action Items

GCE Budget and Funding Discussion

Stuart directed board members to the letter in the packet around the budget. Erica gave an overview of the GCE finance committee meeting and followed up on some questions that were raised at that meeting. Erica explained the overall GCE budget along with the grants and additional contracts that come through CLEER to support the GCE programs.

Repurposing funds from Revolving Loan Fund

Erica provided an update on the GCE loan program and the statewide loan programs (RENU loan and the Clean Energy Credit Union) that are being utilized more frequently by Garfield County residents.

Bruce asked if the statewide loan programs will be continued indefinitely. Erica said that it is likely that these programs will be available long term.

Stuart asked if the loan fund could be fully or partially repurposed to support GCE's operations. Erica shared that the criteria does allow the funds to be used to support GCE's work that is focused on energy efficiency.

In addition to the repurpose request, Erica stated that CLEER is requesting an hourly rate increase to \$87/hour that would equal \$14,200 for the remainder of 2019.

Erica shared the third component of the request, to increase the GCE budget to cover additional renewable and electric vehicle work for the remainder of 2019. Erica clarified that the GCE Board would need to make a motion to repurpose the loan and a separate motion to increase the rate on the CLEER contract and increase in budget.

Stuart clarified that there is \$38,000 in the cash reserves for GCE and that could be used to cover the rate increase if the Board approved and asked whether the Board should really use all of the reserves.

Tom asked if staff needed a reserve to cover invoices the first couple months of the year and whether CLEER had ever had to cover expenses. Alice clarified that GCE payments from partners have always covered the first invoices of the year.

Tom asked that the Board decide about the \$87/hour first, which he said he didn't have a problem with and knew the rate needed to increase. He expressed concern for using the DOE funds to increase the budget for the next 4-5 years due to uncertainty around what would happen when those funds were gone and the impact it would have on the sustainability of the organization.

Bruce recommended using the \$200,000, not just letting it sit in the bank not being used.

Shelley suggested that one option to consider is having the amount of DOE funds added to the budget vary each year \$25,000 and \$50,000 depending on what projects are being worked on.

Alice mentioned recent conversations with Colorado Energy Office and the Department of Local Affairs and possible funding opportunities.

Tom stated that we get \$1 back for every \$0.10 we put in, so GCE's work has been a good investment and that he wants to be prudent so that GCE doesn't crash in four years.

Bruce says we should repurpose the funds and use it carefully. Tom asked if we could plan on spreading the DOE funds out over 10 years. Shelley asked that we keep that line item separate those funds from the other GCE budget so we can check on it each year to see how that specific money is being spent each year and compare it to the financial benefits to GCE of those funds.

Tom stated that having funds in the reserves also allows us to match grants that are available and we wouldn't have a problem covering the early invoices of the year. Tom then asked that we have another discussion about the exact distribution of the Revolving Loan funds at a future meeting once we know the repurposing has been approved and with more GCE Board members present.

Tom Jankovsky moved to amend the CLEER contract to increase hourly rate from \$80/hour to \$87/hour; Bruce Leland seconded the motion, and motion passed unanimously.

Tom Jankovsky moved that CLEER, acting for GCE repurpose the full amount of the GCE Revolving Loan fund with the Department of Energy, Bruce Leland seconded the motion, and the motion passed unanimously.

Tom Jankovsky moved to add the existing cash reserves to the GCE 2019 budget to cover the increase the hourly rate and add to the general budget, Shelley Kaup seconded the motion, and the motion passed unanimously.

Xcel MOU for funding for intern

Erica stated that Xcel is offering \$1,500 for an intern this year. We will be re-hiring Kendall Vanderhoof as an intern for summer 2019.

Bruce Leland moved to approve the MOU, Shelley Kaup seconded the motion, and the motion passed unanimously.

Outreach to GCE Partners

Alice requested that we meet with partners in the summer rather than during the fall budget season to reach in about budget contributions. Bruce suggested that the outreach include staff and board members.

Event and Program Updates

Staff gave an update on all upcoming events

Final Comments

Stuart encouraged using less paper by everyone reviewing the agenda and packet in digital form.

Adjournment

Shelley Kaup moved to adjourn the meeting at 2:39 p.m., Tom Jankovsky seconded the motion, and the motion passed unanimously.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: _____
Stuart McArthur, Chairperson

ATTEST: _____
Rick Voorhees, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on July 12, 2019