



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County Public Library District
Roaring Fork Transportation Authority
Garfield County | Colorado Mountain College

Board Meeting Minutes: Friday, April 8, 2016, 1:00 to 2:36 p.m.

Colorado Mountain College, 3695 Airport Road, Rifle

Board members attending

Town of Parachute: GCE Chair Stuart McArthur
City of Rifle: Joe Elliot
Town of Silt: Rick Aluise
Town of New Castle: Bruce Leland
City of Glenwood Springs: Leo McKinney
Garfield County: Josh Williams

Others attending

CLEER: Heather McGregor, Erica Sparhawk
McMahan Associates: Dan Cudahy

Board members not present

Town of Carbondale: GCE Vice Chair Allyn Harvey
CMC: Secretary Rachel Pokrandt
RFTA: Jason White

Next meeting: Friday, May 13, 2016, Colorado Mountain College, 3695 Airport Road, Rifle

Call meeting to order: Stuart McArthur called the meeting to order at 1:00 p.m.

Roll call and approval of agenda: Heather McGregor took the roll.

Joe Elliott moved to approve the agenda, Rick Aluise seconded, and the motion passed unanimously.

Board member and public comments: None.

Consent Agenda: Minutes for March 11, 2016, regular board meeting

Rick Aluise moved to approve the March 11 minutes. Joe Elliott seconded the motion, and the motion passed unanimously.

Financials

March 2016 and YTD financial reports and accounts payable

Rick Aluise moved to approve the financial reports and the accounts payable. Josh Williams seconded the motion and the motion passed unanimously.

2015 Financial Review

Dan Cudahy of McMahan Associates presented the draft financial review of the GCE 2015 financial books and records. He said GCE is not required to conduct an audit because its budget is below \$500,000. Dan said his firm prepared the documents for the request for audit exemption filed with the state of Colorado.

Dan stated that nothing came to his attention that would require any adjustment in the financial statements, and that the documents look good. Dan said the monthly banking review conducted by GCE Treasurer Tom Jankovsky is a good control that segregates financial duties and reduces the risk of fraud going undetected.

Dan reviewed section B, the Management Discussion and Analysis prepared by CLEER, which explained the budget variances. He noted that commercial coaching was below budget, residential coaching was above budget due to demand, and all other spending areas were in line with the 2015 budget.

Dan reported that GCE ended the year with \$38,000 in cash plus accounts payable, with a positive change in net position from the previous year of \$25,000. Dan reviewed section D, which explains accounting methods and GCE's professional services agreements with CLEER and Funding Partners, and section E, which compares budget to actual spending. Rick Aluise noted that GCE is running on partnership contributions as its main source of revenue. Dan responded that that is "key to the success of the organization."

Chairman Stuart McArthur asked for a motion to accept the 2015 Financial Review. *Joe Elliott moved to accept the 2015 Financial Review, Leo McKinney seconded, and the motion passed unanimously.*

Municipal election results

Parachute. Stuart McArthur reported that the effort of some citizens to recall the mayor and two trustees failed. The other four trustee seats were also up for election. For those seats, the three incumbents running were re-elected, and one new trustee was voted in. The focus of the recall was the town board's action in 2015 to rescind a 2013 ordinance that prohibited marijuana businesses. A citizen initiative to prohibit marijuana businesses is still on the ballot for the Nov. 8 election.

Silt. Rick Aluise reported that marijuana issues also played a role in the trustee election for Silt, but without a recall. Voters elected one incumbent, one recent trustee appointee and one new trustee. The anti-marijuana candidate lost.

New Castle. Bruce Leland reported that age of council members appeared to be the issue in New Castle. Of five strong candidates, including three incumbents, voters elected one incumbent and two new council members.

Carbondale. Erica Sparhawk reported a record turnout, with two tax questions and three trustee seats to decide. Voters turned down both tax questions, including a "climate action tax" that would have added a fee on electricity and natural gas bills to pay for energy efficiency and renewable energy programs in the community. Voters elected three new

trustees. Trustee Allyn Harvey, the town's representative to the GCE board, came in a close fourth but lost his seat.

Program Updates

Local Power Generation Inventory and Plan

Heather McGregor shared with the board an energy resources inventory conducted for Garfield County in 2014 by the firm TRC. It is an extensive report that assesses energy resources across the county, including solar, wind, geothermal, biomass, hydroelectric, coal, oil, natural gas, coal bed methane, oil shale, uranium and gravel. And the Colorado Energy Office recently produced a report on coal bed methane resources in Colorado.

Heather said these studies provide a tremendous leap forward for the GCE Local Power Generation Inventory and Plan. Rather than conducting an extensive literature review, the academic team can work from these reports and move directly to identify power generation locations and technologies. The Garfield FMLD grant awards are to be announced later this month.

1st Quarter Report

Heather and Erica handed out printed copies of the 1st Quarter Report. Heather reviewed the report, noting that through the 2016 income-qualified residential program, called CARE, energy coach Maisa Metcalf has already completed projects for 24 homes across the county. Standard residential coaching is also off to a strong start in 2016, with 14 projects already completed and 60 households engaged in coaching.

Heather noted that this report includes the commercial property walk-throughs conducted in 2015, since so many had not reached completion at the end of the year. By the end of the first quarter, another five projects were complete.

Erica reviewed active energy management activities with the GCE partners. She noted that GCE is working to sort out billing and energy use issues for facilities in Silt and Carbondale that have solar PPAs. Heather noted that for the DOE Outdoor Lighting Accelerator program, CLEER energy coaches had an initial kick-off call with DOE staff on March 31.

Ride Garfield County

Heather reported that GCE rolled out the Ride Garfield County campaign at the end of March. The concept is to promote bike and bus riding across the county from May 1 to Sept. 30, with an online team challenge and community events.

2017 Strategic Planning Retreat

Heather shared a memo with potential topics for the retreat agenda. Stuart McArthur and Joe Elliott asked for a revision of GCE's goals, and suggested creating new goals that are more focused and specific, listing objectives that can be achieved during the coming year. They and other board members said it's too hard to quantify progress on the existing goals, and that GCE does not have direct control over accomplishing those goals.

Joe suggested that one goal would be to attract new members to GCE, such as the energy utilities serving the county. Leo noted that there have been several attempts to define what an associate membership would look like.

Stuart suggested moving the existing goals into the vision statement, and writing new goals that can be measured and accomplished. Stuart suggested that a couple of board members meet prior to the May 13 retreat, along with CLEER staff and retreat facilitator Tom Baker, to develop an agenda. Joe Elliott nominated Rachel Pokrandt to participate in that meeting.

Goal 4: Identify funding to meet goals

Long-range Funding Committee report

Heather reported that a planned meeting of the Long-range Funding Committee was canceled, and the members – Rachel Pokrandt, Rick Aluise and Alice Laird – are working to reschedule the meeting prior to May 13.

Presentations

Community findings: Garfield Energy Inventory

Erica Sparhawk showed three slides with energy information for the six municipalities, which is the most solid data she has obtained through the inventory process. Countywide information is skewed by a state privacy law that prevents utilities from releasing usage data about any customer that uses more than 15 percent of an area's total energy.

Commercial electricity usage data for 2009 and 2014 shows that usage increased slightly in Rifle, Silt and Glenwood Springs, stayed level in New Castle and decreased slightly in Carbondale. Parachute could not be included because of the privacy law.

Residential electricity usage data for 2009 and 2014 shows declines in all six municipalities, with the largest drop in Rifle. Countywide, annual average electricity use per household is lower in Garfield County, at 7,200 kilowatt hours per year, compared to Colorado at 8,000 kWh/year and the U.S. at 11,000 kWh/year.

Bruce Leland asked if the inventory could be published as an article in the newspaper. Erica said she is still waiting for better data from Xcel Energy and SouceGas (now Black Hills Energy). She said the current amount of data raises more questions than it answers.

GCE facilities savings: identify 2016 opportunities

Erica noted that energy use at facilities is an area that GCE partners do have control over. She noted that the 2016 Strategic Plan calls for GCE to help its partners set energy goals for specific buildings, as well as identifying buildings with the highest energy use. She said CLEER staff is working to set up meetings with each partner staff to discuss these facilities.

Joe Elliott noted that energy use at CMC's Blake Avenue Center has been almost cut in half. Erica noted other successes, including the Glenwood Springs wastewater treatment plant, and CMC saving \$100,000 over all its campuses in one year.

Adjournment

Rick Aluise moved to adjourn the meeting, Leo McKinney seconded, and the motion passed unanimously. Stuart McArthur adjourned the meeting at 2:36 p.m.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: _____
Stuart McArthur, Chairperson

ATTEST: _____
Rachel Pokrandt, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on May 13, 2016.