



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County Public Library District
Roaring Fork Transportation Authority
Garfield County | Colorado Mountain College

Board Meeting Minutes: Wednesday, Dec. 16, 2015, 11:10 to 11:50 a.m.
Colorado Mountain College, 3695 Airport Road, Rifle

Board members present in person

Town of Parachute: GCE Chair Stuart McArthur
City of Rifle: Kimberly Bullen

Board members present by phone

CMC: Pete Waller
Garfield County: Josh Williams
RFTA: Jason White
City of Glenwood Springs: Leo McKinney
Town of New Castle: Bruce Leland

Others attending

CLEER: Heather McGregor, Alice Laird

Board members not present

Town of Carbondale: GCE Vice Chair Allyn Harvey
Town of Silt: Rick Aluise

Next meeting: Wednesday, January 20, 2016
Glenwood Springs Branch Library, 815 Cooper Ave., Glenwood Springs

Call meeting to order

Chair Stuart McArthur called the meeting to order at 11:10 a.m.

Roll call and approval of agenda

Stuart McArthur took the roll.

Bruce Leland moved to approve the agenda, Kimberly Bullen seconded the motion, and the motion passed unanimously.

Board member and public comments: None

Consent Agenda

Minutes for Nov. 18 regular board meeting

Leo McKinney moved to approve the Nov. 18 minutes. Pete Waller seconded the motion, and the motion passed unanimously.

Financials

November 2015 and YTD financial reports

Leo McKinney moved to approve the financial reports. Bruce Leland seconded the motion and the motion passed unanimously.

November 2015 accounts payable

Kimberly Bullen moved to approve the unpaid bills. Pete Waller seconded the motion and the motion passed unanimously.

Budget Action Items

Amended 2015 Budget Public Hearing

Stuart McArthur opened a public hearing to take comments. No one from the public attended, and no comments were received prior to the meeting. Stuart closed the public hearing.

Resolution No. 8: Amended 2015 Budget

Heather McGregor briefed the board on the Amended Budget. The changes reflect an increase in revenues of \$3,890 from contributions, as well as line item reallocations in the expenses, as approved by the board at the September meeting.

Kimberly Bullen moved to approve Resolution No. 8, the Amended 2015 Budget. Bruce Leland seconded the motion and the motion passed unanimously.

2016 Budget Public Hearing

Stuart McArthur opened a public hearing to take comments. No one from the public attended, and no comments were received prior to the meeting. Stuart closed the public hearing.

Resolution No. 9: Adoption of 2016 Budget

Heather briefed the board on the 2016 Budget. On the revenue side, she noted that Parachute reduced its contribution to \$1,500, while New Castle increased its contribution to \$17,500. Revenues also include the \$19,000 grant from the Colorado Energy Office for the Green MLS project.

On the expenses side, the budget increases funding for commercial and residential coaching. The residential section includes new lines for the Green MLS project and for GCE's support of the Home Energy Program (to be called "CARE" in 2016). Transportation expenses are down, reflecting the success in 2015 to get the CNG fueling stations lined up for Rifle and Glenwood Springs. Spending for renewable energy efforts holds steady. Spending for Navigator operations is down, thanks to reduced costs for bill data entry.

Under Special projects, funding for the Energy Inventory will carry over, as that project was not completed in 2015. Funding is also allocated for Goal 4 implementation of finding a sustainable funding source, and to develop local energy resources.

Stuart asked if the board members received the email from Alice Laird regarding CLEER's rate increase for 2016, and board members said they had. There were no additional board comments on the budget.

Leo McKinney moved to approve Resolution No. 9, Adoption of the 2016 Budget. Bruce Leland seconded the motion and the motion passed unanimously.

Resolution No. 10: Appropriation of Funds for 2016

Bruce Leland moved to approve Resolution No. 10, Appropriation of Funds for the 2016 Budget. Pete Waller seconded the motion and the motion passed unanimously.

Action Items

CLEER 2016 Service Contract and Scope of Work

Heather presented CLEER's 2016 service contract. The beginning section is boilerplate text that is consistent with previous years. The Scope of Work is drawn from the 2016 Strategic Plan, and the fee schedule notes that CLEER's rate will increase to \$80 per hour.

Leo McKinney moved to approve CLEER's 2016 Service Contract. Bruce Leland seconded the motion and the motion passed unanimously.

Green MLS contract with Colorado Energy Office

Heather said the contract is back before the board because the descriptive sections have been expanded since the board last reviewed the document in November. The contract is for \$19,000, which includes a reimbursement for \$500 for GCE to join the Glenwood Springs Board of Realtors.

Stuart asked about the June 30, 2016, end date, and whether the contract could be extended. Heather confirmed that the end date coincides with the end of the state's fiscal year, and said it is possible that CEO could extend the contract beyond that date.

Jason While moved to approve the Green MLS contract with the Colorado Energy Office. Pete Waller seconded the motion and the motion passed unanimously.

Approve 2016 board meeting calendar

Heather presented the 2016 board meeting calendar. She noted that in December 2016, the third Wednesday falls on Dec. 21. The board agreed to move that meeting date to Dec. 14.

Leo McKinney moved to approve the 2016 board meeting calendar. Kimberly Bullen seconded the motion and the motion passed unanimously.

Program Updates

Facility Manager Tour and Roundtable

Heather reported that GCE hosted a tour of Rocky Mountain Institute's new Innovation Center in Basalt on Dec. 8, with 20 people attending. After the tour, the group held a roundtable discussion about building energy efficiency at Basalt Town Hall.

C-PACE

Heather reported that the Colorado Energy Office officially rolled out its C-PACE commercial lending program on Dec. 1. So far, Boulder County has opted in. An opt-in resolution is pending before the Garfield BOCC. Alice Laird said it would be good if that item could be scheduled for the BOCC calendar prior to GCE's Jan. 14 meeting with the Colorado Office of Economic Development. It would demonstrate that our region is taking full advantage of existing financing tools the state is offering, as we are asking for the state to offer funding to support local efforts. Josh Williams and Stuart McArthur said they would ask county officials about the scheduling.

Carbondale proposed carbon fee

Alice Laird reported that the Town of Carbondale is considering a carbon fee ballot question. The fee would be applied to electric and natural gas bills. A community meeting was held Dec. 10, and the Trustees set the proposed rates on Dec. 15. The Trustees will vote in January on whether to place the question on the town's April 3 ballot.

Update on meeting with Colorado Office of Economic Development (OEDIT)

Alice Laird reported that the meeting is scheduled for Jan. 14 in Denver with OEDIT Director Fiona Arnold and some of her top-level staff. Board members planning to attend are Stuart, Allyn Harvey and Tom Jankovsky.

Ideas for Garfield FMLD grant application

Heather said Tom Jankovsky has been seeking an informal meeting with FMLD legal counsel Drew Gorgey to discuss options. Leo said Drew is busy with his new position with the City of Glenwood Springs; Leo said he would ask Drew about this.

Upcoming events

Mobility, Fuels and Funding Forum

Heather reported that CLEER is organizing this forum for Feb. 5 in Glenwood Springs. Leo asked to see a flyer and a press release, and said he expected to see a lot of interest in Glenwood Springs.

Adjournment

Leo McKinney moved to adjourn the meeting, Bruce Leland seconded, and the motion passed unanimously. Stuart McArthur adjourned the meeting at 11:50 a.m.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: _____
Stuart McArthur, Chairperson

ATTEST: _____
Rachel Pokrandt, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on Jan. 20, 2016.