



## Garfield Clean Energy Board Meeting

Wednesday, Oct. 21, 2015  
11:00 a.m. to 1:00 p.m.  
Colorado Mountain College Rifle Campus  
3695 Airport Road, Rifle

	<b>AGENDA</b>	<b>Action requested</b>	<b>Time</b>
1.	<b>Call meeting to order, Roll call</b> • Welcome new board member: Dana Wood, Rifle		11:00 am
2.	<b>Review and approval of agenda</b>	• Motion to approve	11:05 am
3.	<b>Board member and public comment</b> Regarding items not on agenda		11:10 am
4.	<b>Consent Agenda</b> • Approval of Sept. 16 and Oct. 1, 2015, minutes	• Motion to approve	11:12 am
5.	<b>Financials</b> • September 2015 and YTD financial reports • September 2015 accounts payable • Janet Obeji resignation, new bookkeeper search	• Motion to approve • Motion to approve • Information	11:15 am
6.	<b>Action Items</b> • Resolution 7: Anti-Discrimination Policy	• Motion to approve	11:20 am
7.	<b>Updates on 2015 energy programs</b> • 3 <sup>rd</sup> Quarter Report • Residential Revolving Loan Fund • CoPACE in Garfield County • EOC grant for 2016 Home Energy Program	• Information	11:25 am
8.	<b>Board tour and presentation requests</b> • Rocky Mountain Institute building tour, Basalt • Citizens Climate Lobby request to present	• Consider dates	12:00 pm
	<b>Lunch break</b>		12:10 pm
9.	<b>2016 Budget</b> • Board member updates on 2016 budget requests • Draft 2016 Budget	• Discussion	12:20 pm
10.	<b>Goal 4: Identify funding to meet goals</b> • Follow-up on meetings w/ CEO Dir. Jeff Ackermann and state Rep. Bob Rankin • Conversation w/ Garfield FMLD	• Discussion	12:40 pm
11.	<b>Upcoming events and workshops</b> • Glenwood CNG station grand opening, Nov. 6 • Transportation Workshop, Nov. 19	• Information	12:55 pm
12.	<b>Adjourn.</b> Next meeting Nov. 18, <b>Glenwood Library</b>		1:00 pm

### Key calendar items for 2015

Draft 2016 budget, draft scope of work: Nov. 18

Approval of 2016 Budget, Scope of Work and service contract: Dec. 16



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Garfield County Public Library District  
Roaring Fork Transportation Authority  
Garfield County | Colorado Mountain College

**Board Meeting Minutes: Wednesday, Sept. 16, 2015, 11:02 a.m. to 1:05 p.m.**  
Garfield County Administration Building, 108 Eighth St., Glenwood Springs

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**Board members present**

Town of Parachute: GCE Chair Stuart McArthur  
Garfield County: GCE Treasurer Tom Jankovsky  
Garfield County: Josh Williams  
Town of New Castle: Bruce Leland  
City of Rifle: Joe Elliott  
CMC: Pete Waller  
City of Glenwood Springs: Leo McKinney

**Others attending**

CLEER: Heather McGregor, Erica Sparhawk, Alice Laird  
Nancy Genova

**Board members not present**

Town of Carbondale: GCE Vice Chair Allyn Harvey  
Town of Silt: Rick Aluise  
RFTA: Jason White

**Next meeting:** Wednesday, Oct. 21, 2015, CMC, 3695 Airport Road, Rifle

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**Call meeting to order**

Chair Stuart McArthur called the meeting to order at 11:02 a.m.

**Roll call**

Pete Waller took the roll. Bruce Leland, the new representative for the Town of New Castle, introduced himself.

**Approval of Agenda**

Chair Stuart McArthur asked board members to review the agenda. Alice Laird requested a chance to say something about the White River National Forest. She suggested this be done under Item 9.

**Board member and public comment**

Pete Waller noted that Rachel Pokrandt hosted a meeting in Rifle on Sept. 14 for Garfield County Commissioner Mike Samson to meet some of the families and businesses that have

benefitted from GCE programs. Pete said Rachel reported a positive outcome from the meeting.

### **Consent agenda**

Minutes of the regular Aug. 12, 2015, board meeting and the special board meeting with state Rep. Bob Rankin held on Aug. 24, 2015.

*Leo McKinney moved to approve the consent agenda; Pete Waller seconded the motion. The motion passed unanimously.*

### **Financials**

#### **August 2015 and YTD financial reports**

Treasurer Tom Jankovsky reported that everything looks to be in shape with the August and year to date financial reports.

*Tom Jankovsky moved to approve the financial reports for August, Leo McKinney seconded the motion, and the motion passed unanimously.*

#### **August 2015 accounts payable**

*Tom Jankovsky moved to approve the accounts payable for August, Joe Elliott seconded the motion, and the motion passed unanimously.*

#### **Request for line item reallocations**

Heather McGregor and Erica Sparhawk summarized the requested line item reallocations based on the memo included in the board packet. Tom asked to hold this agenda item, as well as CLEER application's for the Energy Outreach Colorado income-qualified grant, until Item 8 comes up, so these topics could be discussed in context of the 2016 budget. *(Page 4.)*

### **Action items**

#### **Resolution 6: Recognizing the Garfield County Public Library District**

Heather said this resolution recognizes the Library District for its achievements in energy efficiency and renewable energy during its membership in Garfield Clean Energy.

*Joe Elliott moved to approve Resolution 6, Leo McKinney seconded the motion, and the motion passed unanimously.*

#### **Resolution 7: Anti-Discrimination Policy**

Heather said the RFTA grant form asked the applicant to produce an anti-discrimination policy. GCE does not have such a policy. She researched the Colorado Department of Regulatory Agencies website to find a sample policy and presented a draft policy for board consideration.

Leo McKinney asked if GCE's legal counsel had reviewed the policy. Stuart McArthur said Jim Neu should review the policy before the board adopts it. Board members asked for the resolution to be brought back at the Oct. 21 meeting with Jim Neu's comments.

## **Updates on 2015 energy programs**

### **Residential Revolving Loan Fund growing demand**

Erica Sparhawk gave the board background on GCE's Residential Revolving Loan Fund. Almost all of the money, a total of \$295,000, is now loaned out to 32 borrowers, with about \$9,000 remaining. Erica has called the Colorado Energy Office (CEO) and Eagle County to look for additional capital or find a way for Garfield County borrowers to access another loan fund.

CEO is working to establish a statewide loan fund, although its interest rates would not be as favorable. Erica will continue to talk with CEO staff about that program, which could be offered to the public by November.

Erica said Eagle County has a \$900,000 loan fund, and has loaned out about \$400,000. Eagle County may be able to loan some of its remaining funds to Garfield County borrowers. That change must first be approved by the U.S. Department of Energy, the original source of the funds for both loan programs, and then would require approval by the Eagle County Commissioners.

An Eagle County staffer has already requested approval from the DOE. Tom Jankovsky said if the matter goes before the Eagle County Commissioners, CLEER should attend that meeting to represent GCE. Tom also said if a new loan source is found, CLEER should be sure to inform local contractors of the new process.

### **Next steps on CoPACE in Garfield County**

Alice Laird gave the board background information on CoPACE, the state government program to offer "property-assessed clean energy" financing for commercial property owners. She noted that the Colorado Energy Office has finalized the CoPACE program and is seeking counties to opt in. CEO would like Garfield County to opt in because of its leadership on clean energy.

She noted that the GCE board passed a resolution asking the Garfield BOCC to opt in; Rachel Pokrandt presented the request to the BOCC, and CEO hosted a webinar on the program attended by Garfield County staff Tari Williams and Josh Williams. Alice asked the GCE board to encourage the county to take the next steps.

Tom Jankovsky said CLEER should make sure the Garfield County Treasurer's Office is comfortable with the concept. Tom also asked how the banking industry is responding to this proposal. Alice said CEO worked with the banking industry when drafting the legislation for the program, and the industry is represented on the state board that is governing the CoPACE program.

Alice said Paul Scharfenberger, the CEO staff member managing the CoPACE program, would like to present to the Garfield County Commissioners on the program. Tom supported that idea, and suggested that Paul present to the BOCC on Oct. 12 or 19.

Lunch break: 11:45 to 11:57

## **2016 Strategic Plan and Budget**

Heather recapped the changes to the Strategic Plan requested at the August meeting, which were to expand on possible funding options under Goal 4.

Stuart McArthur expressed his views about the goals within the plan. He said Goals 1, 2 and 3 are admirable, but are not achievable given GCE's limited scope. He would prefer that the goals were part of the vision statement. Stuart said the objectives listed under the goals are measurable, and should be preserved. Pete Waller asked where Garfield County is in achieving the goals. Erica Sparhawk said she is collecting energy consumption data now for the Energy Inventory.

Tom noted that the goals have been in place since the start of GCE, but that the board make-up has changed. Leo McKinney said the goals were deliberately lofty. Alice Laird said the goals were modeled after goals set by the State of Colorado, and every county should be thinking about how to reach them. Stuart said the Strategic Plan should address what GCE can accomplish. Bruce Leland said the Strategic Plan is a broad vision statement in line with state goals.

Tom asked that the top bullet under Active Transportation, to focus on gaps in trail infrastructure, be moved to the bottom of the list in that section. Stuart suggested striking the severance tax bullet from Goal 4 in light of comments made by State Rep. Bob Rankin at the Aug. 24 meeting. Leo said the bullet is about severance tax revenues to local communities, not to the state government.

*Leo McKinney moved to approve the 2016 Strategic Plan, incorporating Tom's request to reorder the Active Transportation bullets. Pete Waller seconded, and the motion passed 5-1, with Stuart McArthur voting no.*

### **Update on 2016 budget requests to partners**

Heather reported that presentations have been made to New Castle, Silt and Carbondale. Stuart reported that the Parachute presentation will be moved to Oct. 15. Heather reported that presentations are pending for Glenwood Springs, Rifle, RFTA and the Garfield BOCC in October. Pete Waller suggested that GCE also have a conversation with CMC President Dr. Carrie Hauser. Tom Jankovsky said he would participate in that meeting.

### **Goal 4: Identify funding to meet goals**

Items moved from higher on the agenda, **Request for line item reallocations** and **CLEER application for Energy Outreach Colorado income-qualified grant**, were taken up at this point.

Heather briefed the board on the line item reallocation request, which was explained in a memo included in the board packet. Erica told the board about the new grant opportunity being offered by Energy Outreach Colorado (EOC) to continue the income-qualified (IQ) program in the coming year, also explained in a board packet memo. She asked GCE to pledge coaching funds for the program in 2016, and write a letter of support for the grant application.

Tom and Leo both said they support the income-qualified program. Tom asked how moving residential coaching funds to IQ would affect time available for standard residential coaching, and reviewed remaining fund balances for residential and commercial coaching. Tom suggested that GCE ask the Garfield FMLD for a grant to cover this work.

*Tom Jankovsky moved to reallocate \$5,000 from commercial coaching to residential coaching, with a plan to review fund balances at the Oct. 21 meeting. Pete Waller seconded, and the motion passed unanimously.*

Alice Laird asked the board to also consider a reallocation of \$1,000 from West Slope CNG to Partnership Services to support an economic analysis of the impacts of GCE programs. Leo said the economic benefits being presented to member governments are significant; Carbondale has more than \$1 million in project investments. He supported Alice's request.

Alice noted that Rep. Rankin sees this work as economic development. She said CLEER has rough numbers, and could make a more compelling case with an updated economic analysis, combined with personal stories.

Board member Bruce Leland departed to go to an appointment.

*Tom Jankovsky moved to transfer \$1,000 from West Slope CNG to Partnership Services, Leo McKinney seconded and the motion passed unanimously.*

*Tom Jankovsky moved to have GCE write a letter of recommendation supporting CLEER's application to Energy Outreach Colorado and authorize the chair to sign. Leo McKinney seconded and the motion passed unanimously.*

### **Report on Aug. 24 meeting with state Rep. Bob Rankin**

Stuart McArthur reported that the meeting with Bob Rankin was very straightforward. Tom said this was the first time GCE has come onto Rep. Rankin's radar, and noted that he is very influential in state government as a member of the Joint Budget Committee.

### **Oct. 1 meeting with CEO Director Jeff Ackermann**

Alice said this special meeting is an opportunity to discuss state-level funding for community clean energy programs with the Colorado Energy Office director. She asked which board members could attend. She suggested that the meeting be planned, with various board members talking about specific topics.

### **Ideas for potential FMLD grant, Feb. 2016**

Tom asked to have an informal meeting set up between two GCE board members and Drew Gorgey, legal counsel for the district. He suggested that he and Allyn Harvey participate.

### **Outcome of Randy Udall grant, possible next steps**

Erica Sparhawk reported that the grant application submitted by GCE, which would have supported the IQ program in 2016, was not funded. She noted that most of these grants fund capital projects. She noted that Energy Outreach Colorado supported that application, which is why EOC used its own money to continue an IQ program in Garfield County.

**Upcoming events**

**Rifle electric vehicle ride and drive event**

Heather McGregor said this event will take place on Sept. 17, as part of National Drive Electric Week, in partnership with the City of Rifle, Garfield County, Rifle Area Chamber of Commerce, Rifle Branch Library, Mountain Chevrolet and Glenwood Springs Ford. She distributed a flyer and invited board members to attend.

**Control Your Energy Costs with Solar Workshop**

Heather said this workshop will take place in Grand Junction on Sept. 24 and at CMC in Rifle on Sept. 25. It is similar to the 2014 workshop that led to arrays being installed to power the Battlement Mesa and Silt water treatment plants.

**Adjournment**

*Stuart McArthur adjourned the meeting at 1:05 p.m.*

GARFIELD CLEAN ENERGY COLLABORATIVE

By: \_\_\_\_\_  
Stuart McArthur, Chairperson

ATTEST: \_\_\_\_\_  
Rachel Pokrandt, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on Oct. 21, 2015.



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Garfield County  
Roaring Fork Transportation Authority  
Colorado Mountain College

**Board Meeting Minutes: Thursday, Oct. 1, 2015, 11:00 a.m. to 12:30 p.m.**  
SPECIAL BOARD MEETING / Third Street Center, 520 S. Third St., Carbondale

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**Board members present**

Town of Parachute: GCE Chair Stuart McArthur  
Town of Carbondale: GCE Vice-Chair Allyn Harvey  
Garfield County: GCE Treasurer Tom Jankovsky  
RFTA: Jason White  
Town of Parachute: Judith Hayward  
Garfield County: Josh Williams

**Guest**

Jeff Ackermann, Director, Colorado Energy Office

**Others attending**

CLEER: Alice Laird, Heather McGregor, Shelley Kaup  
KMTS: Ron Millhorn

**Next meeting:** Wednesday, Oct. 21, 2015, CMC, 3695 Airport Road, Rifle

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**Call meeting to order:** Chair Stuart McArthur called the meeting to order at 11:06 a.m. Everyone in the room introduced themselves.

**Discussion**

The purpose of the special board meeting was to share GCE goals and results with Jeff Ackermann, Director of the Colorado Energy Office, and to discuss possible sources of state funding to complement local funding for GCE programs.

Jeff Ackermann provided background on his 30-year career working on energy efficiency in the government and nonprofit sectors. He noted that after many years of operating under different names and evolving purposes, the Colorado Energy Office was restructured by state statute in 2012, and has five years of funding to 2017.

The CEO's mission is to improve the effective use of all of Colorado's energy resources and the efficient consumption of energy in all economic sectors, through providing technical guidance, financial support, policy advocacy and public communications.



Tom Jankovsky said Garfield Clean Energy is Garfield County's energy office, working on renewable energy, weatherization, energy efficiency, CNG and alternative fuels. Funding comes from the nine member governments. Because funding comes from their general funds and can fluctuate, GCE is looking for other sources of sustainable funding.

Allyn Harvey said GCE helps households, businesses and governments, and reviewed GCE's four goals and a list of energy and economic development accomplishments. He said GCE is looking for ways to work together with state government to strengthen the economy and find funding opportunities. He also noted that CEO has "moved the ball a long way."

Judi Hayward mentioned the two large solar farms installed in the county. Jason White said RFTA is using CNG buses, funded in part by being able to participate in Qualified Energy Conservation bonds that CEO was able to offer several years ago. RFTA also applied for DOLA's Alt Fuels Initiative. Tom mentioned the income-qualified Home Energy Program.

Other energy efficiency programs were cited, which were made possible through a variety of funding sources and grants. Alice Laird said although sometimes the grant (such as SEP grants) came to CLEER as a 501c3 organization, none of the projects or programs would have happened without the government partnership and structure of GCE being in place.

Stuart McArthur said the Garfield County Commissioners gave GCE a mission to seek independent funding. Board members met with state Rep. Bob Rankin in August to discuss possibilities for state funding similar to the funding that made it possible to start GCE. Rep. Rankin reported that tapping state-level severance tax revenues is not feasible. GCE has also met with the Garfield FML District, and it is not a quite a fit. Stuart said GCE is approaching CEO for help in finding funding. Allyn mentioned that GCE is asking this question as one local effort. There are similar local and regional efforts around the state, and all these efforts can help Colorado in reaching its goals.

Alice said GCE and CLEER have partnered with CEO on many programs through the years and currently. She noted that Rep. Rankin identified this project as economic development with measurable benefits.

Jeff Ackermann shared a series of brainstorming ideas on funding sources in three categories, with examples in each category.

**Category 1:** Grants and contracts for projects to carry out for the state government at the local level, such as:

- Introducing and implementing the Home Energy Score system locally.
- Performance contracting for small projects in rural areas.
- Marketing CoPACE in the local community.

**Category 2:** New revenue sources

- Obstacles include TABOR and voters not supporting a new revenue stream.
- Many states have a system benefits charge on utility bills.
- Severance tax revenues will be more stressed in coming years

**Category 3:** Fee for service, charging people for the services currently provided for free.

- Manage USDA-funded loans for rural electric co-ops and charging an administrative processing fee.
- Administer PACE financing at a local level, particularly if residential PACE can be established.

Jeff offered more ideas on possibilities that might arise from the Obama Administration's Clean Power Plan. He noted that the EPA proposes an incentive for states that put an extra effort in bringing energy efficiency to low-income communities, offering states a double credit for programs delivered in 2020 and 2021. He said Colorado's response is, why wait until 2020? He said energy efficiency could become a trade-able credit, and become a revenue source to produce more efficiency. This system doesn't exist now, but he predicted that it may in a few years.

The group took a break to serve lunch, and then reconvened the meeting for a working lunch.

Allyn Harvey mentioned the state's transportation planning regions as an example of how different regions can work with the state to implement projects and determine priorities for funding. He asked if the governor could launch a bigger program to support local efforts so Colorado can be "on the ground running" by 2020. Jeff cited DOLA's Alt Fuels Initiative, and said other ideas could be suggested to change the focus of DOLA funding to achieve shared goals.

Tom asked for details on the USDA grant funds. Jeff said CEO has applied for loan funds on an aggregated basis to serve a sector. In 2015, CEO obtained enough funding for 80 loans for energy efficiency at dairy farms. CEO is also exploring aggregated USDA funding for small-scale hydroelectric projects on farms and ranches. Jason asked if other entities could request aggregated loan funds. Jeff pointed to electric co-ops.

Alice asked if, with the Clean Power Plan pending, there would be another DOLA-CEO joint initiative like the New Energy Communities Initiative of 2008. Jeff said under the Clean Power Plan, the state will have a variety of efforts to capture emissions through energy efficiency and renewable energy. The federal government does not fund those efforts. The Clean Power Plan becomes the new standard that states must meet.

Alice asked for contact information for CEO staff members working on these issues. Jeff mentioned Christian Willis for USDA projects, Jeff King for DOLA and Colorado Office of Economic Development, and Chris Worley for the Clean Power Plan.

Jeff also mentioned that the U.S. Department of Energy funds competitive programs, and one possibility is that CEO could propose a model of how state energy offices work with local communities to reach goals. He expects to see more information on that solicitation by February.

**Adjournment**

*Allyn Harvey moved to adjourn the meeting, Jason White seconded, and the meeting adjourned at 12:45 p.m.*

GARFIELD CLEAN ENERGY COLLABORATIVE

By: \_\_\_\_\_  
Stuart McArthur, Chairperson

ATTEST: \_\_\_\_\_  
Rachel Pokrandt, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on Oct. 21, 2015.

**Garfield Clean Energy**  
**Balance Sheet**  
As of September 30, 2015

Accrual Basis

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	Sep 30, 15
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
103 · Alpine Bank	141,402.44
Total Checking/Savings	141,402.44
Total Current Assets	141,402.44
<b>TOTAL ASSETS</b>	<b>141,402.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	30,839.66
Total Accounts Payable	30,839.66
Total Current Liabilities	30,839.66
Total Liabilities	30,839.66
Equity	
320 · Retained Earnings	12,738.53
Net Income	97,824.25
Total Equity	110,562.78
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>141,402.44</b>

**Garfield Clean Energy  
Unpaid Bills Detail  
As of September 30, 2015**

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Type	Date	Num	Due Date	Aging	Open Balance
<b>Clean Energy Economy for the Region</b>					
Bill	09/30/2015	1216	10/10/2015		5,067.00
Bill	09/30/2015	1216a	10/10/2015		704.25
Bill	09/30/2015	1216b	10/10/2015		1,772.25
Bill	09/30/2015	1216c	10/10/2015		6,306.00
Bill	09/30/2015	1216d	10/10/2015		3,021.75
Bill	09/30/2015	1216e	10/10/2015		5,175.75
Bill	09/30/2015	1216f	10/10/2015		468.75
Bill	09/30/2015	1216g	10/10/2015		4,393.50
Bill	09/30/2015	1225	10/10/2015		13.13
Bill	09/30/2015	1222	10/10/2015		196.43
Bill	09/30/2015	1224	10/10/2015		445.04
Bill	09/30/2015	1220	10/10/2015		369.54
Bill	09/30/2015	1221	10/10/2015		204.00
Bill	09/30/2015	1226	10/10/2015		42.52
Bill	09/30/2015	1223	10/10/2015		61.25
Total Clean Energy Economy for the Region					28,241.16
<b>Colorado Mountain News Media</b>					
Bill	09/30/2015	3189...	10/10/2015		265.50
Total Colorado Mountain News Media					265.50
<b>Colorado West Broadcasting, Inc.</b>					
Bill	09/30/2015	1937-...	10/10/2015		483.00
Total Colorado West Broadcasting, Inc.					483.00
<b>Obeji Accounting</b>					
Bill	09/30/2015	645	10/10/2015		500.00
Total Obeji Accounting					500.00
<b>Utility Management Services</b>					
Bill	09/30/2015	3245	10/10/2015		1,350.00
Total Utility Management Services					1,350.00
<b>TOTAL</b>					<b>30,839.66</b>

**Garfield Clean Energy**  
**GCE Budget vs. Actual**  
**January through September 2015**

Accrual Basis

	Jan - Sep 15	Budget	\$ Over Bud...	% of Bud...
<b>Income</b>				
3000 · Partnership Funding				
3100 · Garfield County	180,000.00	180,000.00	0.00	100.0%
3200 · Parachute	2,500.00	2,500.00	0.00	100.0%
3300 · Rifle	3,000.00	3,000.00	0.00	100.0%
3400 · Silt	3,000.00	3,000.00	0.00	100.0%
3500 · New Castle	15,500.00	15,500.00	0.00	100.0%
3600 · Glenwood Springs	45,000.00	45,000.00	0.00	100.0%
3700 · Carbondale	25,000.00	25,000.00	0.00	100.0%
3800 · Colorado Mountain College	30,000.00	30,000.00	0.00	100.0%
4100 · Library District	10.00	10.00	0.00	100.0%
4200 · RFTA	25,000.00	25,000.00	0.00	100.0%
5100 · Affiliate Partners/other Funder	2,600.00			
<b>Total 3000 · Partnership Funding</b>	<b>331,610.00</b>	<b>329,010.00</b>	<b>2,600.00</b>	<b>100.8%</b>
<b>Total Income</b>	<b>331,610.00</b>	<b>329,010.00</b>	<b>2,600.00</b>	<b>100.8%</b>
<b>Gross Profit</b>	<b>331,610.00</b>	<b>329,010.00</b>	<b>2,600.00</b>	<b>100.8%</b>
<b>Expense</b>				
Countywide Energy Dev Program				
10000 · Commercial Sector				
11000 · Energy Coaching	23,183.21	38,000.00	-14,816.79	61.0%
12000 · Outreach/Educ/Training/Website	7,274.75	12,000.00	-4,725.25	60.6%
<b>Total 10000 · Commercial Sector</b>	<b>30,457.96</b>	<b>50,000.00</b>	<b>-19,542.04</b>	<b>60.9%</b>
20000 · Residential Sector				
21000 · Energy Coaching	39,697.69	47,000.00	-7,302.31	84.5%
22000 · Outreach/Educ/Training/Website	6,160.80	10,010.00	-3,849.20	61.5%
<b>Total 20000 · Residential Sector</b>	<b>45,858.49</b>	<b>57,010.00</b>	<b>-11,151.51</b>	<b>80.4%</b>
<b>Total Countywide Energy Dev Program</b>	<b>76,316.45</b>	<b>107,010.00</b>	<b>-30,693.55</b>	<b>71.3%</b>
Credit Reserve Expenses				
1001 · Credit Reserve Fund Expenses	998.63	2,000.00	-1,001.37	49.9%
<b>Total Credit Reserve Expenses</b>	<b>998.63</b>	<b>2,000.00</b>	<b>-1,001.37</b>	<b>49.9%</b>
30000 · Petroleum Independence Project				
31000 · Active Transportation & Transit	17,000.00	17,000.00	0.00	100.0%
32000 · Efficient Vehicles/Fleets				
32200 · Efficient Vehicles/Alt Fuels	5,017.27	9,000.00	-3,982.73	55.7%
<b>Total 32000 · Efficient Vehicles/Fleets</b>	<b>5,017.27</b>	<b>9,000.00</b>	<b>-3,982.73</b>	<b>55.7%</b>
33000 · Alternative Fuels				
33100 · WS CNG Network	13,624.99	24,000.00	-10,375.01	56.8%
<b>Total 33000 · Alternative Fuels</b>	<b>13,624.99</b>	<b>24,000.00</b>	<b>-10,375.01</b>	<b>56.8%</b>
<b>Total 30000 · Petroleum Independence Project</b>	<b>35,642.26</b>	<b>50,000.00</b>	<b>-14,357.74</b>	<b>71.3%</b>
40000 · Countywide Energy Portfolio Div				
41000 · Technical assistance & Educatn	9,052.03	12,000.00	-2,947.97	75.4%
<b>Total 40000 · Countywide Energy Portfolio Div</b>	<b>9,052.03</b>	<b>12,000.00</b>	<b>-2,947.97</b>	<b>75.4%</b>
50000 · Government Facilities				
51000 · Energy Data Mgt/Bldg engy navig	17,920.95	35,000.00	-17,079.05	51.2%
52000 · Active Energy Mgt Coaching	25,508.26	35,000.00	-9,491.74	72.9%
<b>Total 50000 · Government Facilities</b>	<b>43,429.21</b>	<b>70,000.00</b>	<b>-26,570.79</b>	<b>62.0%</b>

**Garfield Clean Energy**  
**GCE Budget vs. Actual**  
**January through September 2015**

Accrual Basis

	Jan - Sep 15	Budget	\$ Over Bud...	% of Bud...
<b>60000 · Special Projects</b>				
61000 · Energy & Inventory 4 goal implm	5,702.25	11,300.00	-5,597.75	50.5%
<b>Total 60000 · Special Projects</b>	<b>5,702.25</b>	<b>11,300.00</b>	<b>-5,597.75</b>	<b>50.5%</b>
<b>90000 · Countywide GCE Partnership Svc</b>				
91000 · Proj mgmt/plan/report/mtgs/budg				
91000.1 · Audit/Financial review	4,300.00	4,300.00	0.00	100.0%
91000.2 · CIRSA liability Insurance	2,050.00	2,100.00	-50.00	97.6%
91000 · Proj mgmt/plan/report/mtgs/budg ...	50,376.72	63,000.00	-12,623.28	80.0%
<b>Total 91000 · Proj mgmt/plan/report/mtgs/budg</b>	<b>56,726.72</b>	<b>69,400.00</b>	<b>-12,673.28</b>	<b>81.7%</b>
92000 · Legal Services	1,368.20	2,300.00	-931.80	59.5%
93000 · Accounting/Bookkeeping	4,550.00	6,500.00	-1,950.00	70.0%
<b>Total 90000 · Countywide GCE Partnership Svc</b>	<b>62,644.92</b>	<b>78,200.00</b>	<b>-15,555.08</b>	<b>80.1%</b>
<b>Total Expense</b>	<b>233,785.75</b>	<b>330,510.00</b>	<b>-96,724.25</b>	<b>70.7%</b>
<b>Net Income</b>	<b>97,824.25</b>	<b>-1,500.00</b>	<b>99,324.25</b>	<b>-6,521.6%</b>

**Garfield Clean Energy  
Income vs Expenses by fund  
September 2015**

Accrual Basis

	Credit Reserve...	GCE	TOTAL
<b>Income</b>			
3000 · Partnership Funding			
5100 · Affiliate Partners/other Funder	0.00	600.00	600.00
<b>Total 3000 · Partnership Funding</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>
<b>Total Income</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>
<b>Expense</b>			
Countywide Energy Dev Program			
10000 · Commercial Sector			
11000 · Energy Coaching	0.00	3,898.29	3,898.29
12000 · Outreach/Educ/Training/Website	0.00	1,538.25	1,538.25
<b>Total 10000 · Commercial Sector</b>	<b>0.00</b>	<b>5,436.54</b>	<b>5,436.54</b>
20000 · Residential Sector			
21000 · Energy Coaching	0.00	4,483.50	4,483.50
22000 · Outreach/Educ/Training/Website	0.00	1,137.29	1,137.29
<b>Total 20000 · Residential Sector</b>	<b>0.00</b>	<b>5,620.79</b>	<b>5,620.79</b>
<b>Total Countywide Energy Dev Program</b>	<b>0.00</b>	<b>11,057.33</b>	<b>11,057.33</b>
Credit Reserve Expenses			
1001 · Credit Reserve Fund Expenses	717.38	0.00	717.38
<b>Total Credit Reserve Expenses</b>	<b>717.38</b>	<b>0.00</b>	<b>717.38</b>
30000 · Petroleum Independence Project			
32000 · Efficient Vehicles/Fleets			
32200 · Efficient Vehicles/Alt Fuels	0.00	3,812.02	3,812.02
<b>Total 32000 · Efficient Vehicles/Fleets</b>	<b>0.00</b>	<b>3,812.02</b>	<b>3,812.02</b>
33000 · Alternative Fuels			
33100 · WS CNG Network	0.00	1,391.23	1,391.23
<b>Total 33000 · Alternative Fuels</b>	<b>0.00</b>	<b>1,391.23</b>	<b>1,391.23</b>
<b>Total 30000 · Petroleum Independence Project</b>	<b>0.00</b>	<b>5,203.25</b>	<b>5,203.25</b>
40000 · Countywide Energy Portfolio Div			
41000 · Technical assistance & Educatn	0.00	3,064.27	3,064.27
<b>Total 40000 · Countywide Energy Portfolio Div</b>	<b>0.00</b>	<b>3,064.27</b>	<b>3,064.27</b>
50000 · Government Facilities			
51000 · Energy Data Mgt/Bldg eny navig	0.00	1,741.50	1,741.50
52000 · Active Energy Mgt Coaching	0.00	1,584.75	1,584.75
<b>Total 50000 · Government Facilities</b>	<b>0.00</b>	<b>3,326.25</b>	<b>3,326.25</b>
60000 · Special Projects			
61000 · Energy & Invenry 4 goal implm	0.00	468.75	468.75
<b>Total 60000 · Special Projects</b>	<b>0.00</b>	<b>468.75</b>	<b>468.75</b>
90000 · Countywide GCE Partnership Svc			
91000 · Proj mgmt/plan/report/mtgs/budg	0.00	6,502.43	6,502.43
93000 · Accounting/Bookkeeping	0.00	500.00	500.00
<b>Total 90000 · Countywide GCE Partnership Svc</b>	<b>0.00</b>	<b>7,002.43</b>	<b>7,002.43</b>
<b>Total Expense</b>	<b>717.38</b>	<b>30,122.28</b>	<b>30,839.66</b>
<b>Net Income</b>	<b>-717.38</b>	<b>-29,522.28</b>	<b>-30,239.66</b>





Heather McGregor <hmcgregor@cleanenergyeconomy.net>

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## Garfield Clean Energy

2 messages

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**Janet Obeji** <jsobeji@comcast.net>

Thu, Sep 24, 2015 at 5:18 PM

To: Heather McGregor <hmcgregor@cleanenergyeconomy.net>

Cc: tjankovsky@garfield-county.com

It is with sadness that I have to give you my notice of termination. I will be going full time with another client in December and wanted to give you plenty of notice. I can continue to do the books for GCE through November and maybe even December if needed. I am also available to help with the transition to a new bookkeeper.

It has truly been a pleasure working with the Cleer staff and the GCE board members. Please keep up the important work that you do.

Thank you,  
Janet

Sent from my iPad

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**Heather McGregor** <hmcgregor@cleanenergyeconomy.net>

Fri, Sep 25, 2015 at 8:19 AM

To: Janet Obeji <jsobeji@comcast.net>

Cc: Tom Jankovsky <tjankovsky@garfield-county.com>, Karen Wahrmund <kwahrmund@cleanenergyeconomy.net>, Alice Laird <ahlaird@cleanenergyeconomy.net>

Janet,

Oh, this is happy and sad news mixed together. I am happy for you that you are moving to a full-time position. Your client made a smart choice.

For GCE and CLEER, your departure will be a loss. You have been absolutely stellar to work with, in every aspect of the job.

We appreciate your giving us plenty of notice, and the offer to provide transition training to a new bookkeeper. It's yet another example of your professionalism.

Let's confer moving forward. We could also use your help in updating the job description as we seek candidates for the position.

Warm regards,

Heather McGregor  
Communications Director  
Clean Energy Economy for the Region  
[www.CleanEnergyEconomy.net](http://www.CleanEnergyEconomy.net)

P.O. Box 428, Carbondale, Colorado 81623  
(970) 704-9200 - office  
(970) 618-1570 - mobile  
[hmcgregor@cleanenergyeconomy.net](mailto:hmcgregor@cleanenergyeconomy.net)

CLEER manages Garfield Clean Energy  
[www.GarfieldCleanEnergy.org](http://www.GarfieldCleanEnergy.org)

[Quoted text hidden]

GARFIELD CLEAN ENERGY COLLABORATIVE  
RESOLUTION NO. 7  
SERIES of 2015

ANTI-DISCRIMINATION POLICY FOR GARFIELD CLEAN ENERGY  
CONTRACTS, PROGRAMS AND SERVICES

WHEREAS, the State of Colorado has enacted anti-discrimination laws barring discrimination based on race, color, creed, national origin, ancestry, sex, age, sexual orientation (including transgender status), physical or mental disability, marriage to a co-worker, families with children, or retaliation for engaging in a protected activity (opposing a discriminatory practice or participating in a discrimination proceeding), attached here as Exhibit A; and

WHEREAS, anti-discrimination regulations promulgated by the Colorado Civil Rights Commission prohibit the posting of signage that states or implies that an organization may reserve the right to refuse service to anyone; and

WHEREAS, regulations promulgated by the Colorado Civil Rights Commission require an organization to retain all records during the processing of a discrimination charge or complaint.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GARFIELD CLEAN ENERGY COLLABORATIVE, THAT:

1. The Garfield Clean Energy Collaborative hereby enacts a policy prohibiting any employees or any contractors providing programs or services on its behalf from discriminating against anyone based on race, color, creed, national origin, ancestry, sex, age, sexual orientation (including transgender status), physical or mental disability, marriage to a co-worker, families with children, or retaliation for engaging in a protected activity (opposing a discriminatory practice or participating in a discrimination proceeding).
2. Furthermore, this anti-discrimination policy prohibits any employees or any contractors providing programs or services on behalf of Garfield Clean Energy from posting signage or making statements that state or imply that Garfield Clean Energy or its contractors may reserve the right to refuse service to anyone.
3. Furthermore, this anti-discrimination policy requires any employees or any contractors providing programs or services on behalf of Garfield Clean Energy to retain all records during the processing of a discrimination charge or complaint.

THIS RESOLUTION was read, passed and adopted by the Board of Directors of the Garfield Clean Energy Collaborative at the Regular Meeting held this 21st day of October, 2015.

GARFIELD CLEAN ENERGY COLLABORATIVE

By \_\_\_\_\_  
Stuart McArthur, Chairperson

ATTEST:

\_\_\_\_\_  
Rachel Pokrandt, Secretary

Memo to: Garfield Clean Energy Board  
From: Heather McGregor, Alice Laird, CLEER  
Date: Oct. 15, 2015  
Re: **Rocky Mountain Institute tour, Citizens' Climate Lobby request**

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### **Rocky Mountain Institute tour**

RMI is building its new Innovation Center in Basalt. The 15,610-square-foot building will house offices and a conference center, and is described as “beyond state-of-the-art” in terms of energy efficient design, materials and operation. For example, the building will not have a furnace or boiler. The only mechanical system will be ventilation.

Michael Kinsley, a longtime RMI staffer (<http://www.rmi.org/Michael+Kinsley>) and chair of the CLEER board, has offered to give the GCE board a private tour of the facility while it is still under construction. He has suggested the best times of the week as Thursday or Friday afternoons at 4 or 4:30 p.m.

If board members are interested in taking this tour, we can compare calendars to find a date that works for those interested. GCE is also planning a separate tour for building and facility managers from governments, including GCE members, and the private sector in the region.

### **Citizens' Climate Lobby request**

Citizens' Climate Lobby is a nationwide grassroots organization seeking to impact climate change by creating what they call a “carbon tax and dividend.” Members of the local CCL chapter have asked to present to the GCE board. A presentation and discussion would take 30-40 minutes of meeting time. We are seeking board direction on when and if to schedule this presentation.

CCL's proposed fee would be based on the tons of carbon dioxide a fossil fuel generates. It would be collected at the earliest point of entry into the economy: well, mine or port. The fee would start at \$15 per ton and increase by \$10 each year. For example, a \$15 per ton carbon fee would add about 15 cents per gallon to the price of gasoline. The revenues would be divided among all American households and paid out in monthly checks.

More info: <http://citizensclimatelobby.org/carbon-fee-and-dividend/>

Interestingly, the conservative economist and Harvard professor N. Gregory Mankiw has come out in favor of this concept. In a recent interview in Grist, Mankiw said, “There's lots of different ways to change your carbon footprint. Regulations tell you how you should do that, whereas putting a price on carbon nudges people in the direction of reducing their carbon footprint but allows individuals to decide what's the best way for them to do that.”

<http://grist.org/climate-energy/this-conservative-economist-makes-the-case-for-a-carbon-tax/>

# Garfield Clean Energy Collaborative

2016 Budget

**DRAFT V.2** - Oct. 21, 2015

Acct No.		2013 actual	2014 actual	2015 projected	2016 Budget DRAFT
	<b>INCOME</b>				
	Beginning fund balance	\$304,379	\$24,822	\$12,740	\$14,440
3000	<b>Partnership Funding</b>				
3100	Garfield County	\$255,000	\$155,000	\$180,000	\$150,000
3200	Parachute	\$1,000	\$1,000	\$2,500	\$2,500
3300	Rifle	\$38,000	\$30,150	\$3,000	\$3,000
3400	Silt	\$2,500	\$3,000	\$3,000	\$3,000
3500	New Castle	\$13,000	\$15,500	\$15,500	\$15,500
3600	Glenwood Springs	\$43,000	\$43,000	\$45,000	\$43,000
3700	Carbondale	\$70,180	\$25,000	\$25,000	\$25,000
4100	Library District	\$5,000	\$5,000	\$10	\$0
4200	RFTA	\$20,000	\$27,500	\$25,000	\$25,000
5100	Colorado Mountain College	\$29,000	\$29,000	\$30,000	\$35,000
	<b>Partnership Funding subtotal</b>	<b>\$476,680</b>	<b>\$334,150</b>	<b>\$329,010</b>	<b>\$302,000</b>
	<b>Contributions from others</b>				
	Community Partners	\$0	\$0	\$0	\$0
	Grants	\$28,500	\$0	\$2,000	\$0
	Sponsorships	\$0	\$0	\$600	\$0
	<b>Contributions from others subtotal</b>	<b>\$28,500</b>	<b>\$0</b>	<b>\$2,600</b>	<b>\$0</b>
	<b>TOTAL INCOME</b>	<b>\$505,180</b>	<b>\$334,150</b>	<b>\$331,610</b>	<b>\$302,000</b>
	<b>EXPENSES</b>				
	<b>Energy Efficiency for Economic Development Program</b>				
10000	<b>Commercial sector</b>				
11000	Energy Coaching	\$62,291	\$50,640	\$38,000	\$45,000
12000	Outreach, Education, Training, Website	\$27,267	\$11,688	\$12,000	\$15,000
	<b>Commercial subtotal</b>	<b>\$89,558</b>	<b>\$62,328</b>	<b>\$50,000</b>	<b>\$60,000</b>
20000	<b>Residential sector</b>				
21000	Energy Coaching	\$53,804	\$44,361	\$47,000	\$45,000
22000	Outreach, Education, Training, Website	\$23,750	\$8,950	\$10,010	\$12,000
	<b>Residential subtotal</b>	<b>\$77,554</b>	<b>\$53,311</b>	<b>\$57,010</b>	<b>\$57,000</b>
	<b>Energy Efficiency subtotal</b>	<b>\$167,112</b>	<b>\$115,638</b>	<b>\$107,010</b>	<b>\$117,000</b>
30000	<b>Petroleum Independence Project / Transportation</b>				
31000	Active Transportation & Transit	\$20,514	\$15,500	\$17,000	\$15,000
32200	Efficient Vehicles & Alternative Fuels	\$375	\$0	\$9,000	\$5,000
33100	WS CNG Network	\$22,937	\$7,332	\$24,000	\$5,000
33200	Electric Vehicles, biofuels	\$1,050	\$3,989	\$0	\$0
34000	Marketing / Outreach / Workshops / Trainings	\$3,600	\$4,000	\$0	\$0
	<b>Petroleum Independence / Transportation subtotal</b>	<b>\$48,476</b>	<b>\$30,821</b>	<b>\$50,000</b>	<b>\$25,000</b>
	<i>Continued next page</i>				

Acct No.		2013 actual	2014 actual	2015 projected	2016 Budget DRAFT V.1
40000	<b>Energy Portfolio Diversification / Renewables</b>				
41000	Technical Assistance & Education	\$6,000	\$4,997	\$12,000	\$12,000
42000	Marketing, outreach, education, training	\$788	\$0	\$0	\$0
44000	Renewables development / financing	\$2,006	\$6,199	\$0	\$0
45000	Education	\$9,000	\$2,803	\$0	\$0
	<b>Energy Portfolio Diversification / Renewables</b>	<b>\$17,794</b>	<b>\$14,000</b>	<b>\$12,000</b>	<b>\$12,000</b>
50000	<b>Government Facilities Energy Cost Savings</b>				
51000	Energy Data Mgt / Bldg. Energy Navigator Ops	\$69,215	\$41,324	\$35,000	\$25,000
52000	Active Energy Management Coaching	\$47,006	\$40,167	\$35,000	\$32,000
53000	Building hardware	\$7,465	\$0	0	\$0
	<b>Government Facilities Energy Cost Savings subtotal</b>	<b>\$123,686</b>	<b>\$81,491</b>	<b>\$70,000</b>	<b>\$57,000</b>
60000	<b>Special Projects</b>				
61000	Energy Inventory & Goal 4 Implementation			\$11,300	\$0
61100	Goal 4 Implementation			\$0	\$10,000
61200	Develop local energy resources			\$0	\$10,000
	<b>Special Projects subtotal</b>			<b>\$11,300</b>	<b>\$20,000</b>
90000	<b>GCE Partnership Services</b>				
91000	Project Management, Reporting, Strategic Planning, Meetings, Budgeting, Policy	\$80,994	\$67,125	\$63,000	\$62,000
92000	Legal Services	\$2,886	\$1,789	\$2,300	\$3,000
93000	Accounting / Bookkeeping	\$7,366	\$5,850	\$6,500	\$7,000
94000	Website, public information, printing	\$51,200	\$14,786	\$0	\$0
95000	General education, training, special projects	\$12,500	\$0	\$0	\$0
91000	Audit / Financial review		\$5,600	\$4,300	\$4,500
91000	CIRSA Liability Insurance		\$2,097	\$2,100	\$2,100
	<b>GCE Partnership Services subtotal</b>	<b>\$154,946</b>	<b>\$97,247</b>	<b>\$78,200</b>	<b>\$78,600</b>
1001	<b>Credit Reserve Fund expenses</b>	<b>\$272,725</b>	<b>\$7,036</b>	<b>\$1,400</b>	<b>\$1,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$784,738</b>	<b>\$346,232</b>	<b>\$329,910</b>	<b>\$310,600</b>
	<b>Ending fund balance</b>	<b>\$24,822</b>	<b>\$12,740</b>	<b>\$14,440</b>	<b>\$5,840</b>

beginning FB + income — total expenses = Ending FB

Do NOT include carryover in total income.

DO include carryover in calculation for ending fund balance.