



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County Public Library District
Roaring Fork Transportation Authority
Garfield County | Colorado Mountain College

Board Meeting Minutes: Wednesday, Jan. 14, 2015, 1:07 to 3:36 p.m.
Garfield County Administration Building, 108 Eighth St., Glenwood Springs

Board members present

Town of Carbondale: GCE Chair Allyn Harvey
City of Glenwood Springs: GCE Vice Chair David Sturges
Town of Parachute: GCE Secretary Stuart McArthur
Garfield County: GCE Treasurer Tom Jankovsky
Town of New Castle: Bob Gordon
City of Rifle: Keith Lambert
CMC: Rachel Pokrandt
Library District: Jerry Morris
RFTA: Jason White

Others attending

CLEER: Alice Laird, Heather McGregor
Karp, Neu Hanlon: Jim Neu
Glenwood Springs Post Independent: John Stroud

Members not present

Town of Silt: Rick Aluise

Next meeting: Wednesday, Feb. 11, 2015, Rifle

Board member and public comment

- Jerry Morris asked for an explanation of the difference between the Garfield Energy Navigator and the Colorado Energy Navigator. Alice explained that the Colorado Navigator is for buildings that are outside Garfield County.
- Alice Laird said she and Jerry are trying to find a time to meet and discuss CLEER revenues. She said other board members are also welcome to sit in on that discussion.

Consent Agenda

Approval of Dec. 10, 2014, minutes: *Dave Sturges moved to approve the minutes, and Bob Gordon seconded. Stuart said he would abstain because he wasn't present. Jerry Morris asked for a correction, noting that the minutes did not include a request he made at the meeting asking to see CLEER's budget. Dave amended his motion to note that the requested change would be made in the minutes. The motion passed unanimously.*

Financial Report, accounts payable

Tom Jankovsky reported that he had reviewed the December 29014 financials.

Tom moved to approve the financial report and accounts payable, Dave Sturges seconded, and the motion passed unanimously.

Action Items

Election of Officers and Finance Committee

Chair: *Bob Gordon nominated Stuart McArthur as chair, Tom Jankovsky seconded. Stuart accepted the nomination, and the motion passed unanimously. Board members agreed the change would take effect at the end of today's meeting.*

Vice Chair: *Allyn Harvey offered to serve as vice chair, following the pattern set in 2014 by Leo McKinney. Tom Jankovsky nominated Allyn, Rachel Pokrandt seconded, and the motion passed unanimously.*

Treasurer: *Tom Jankovsky said he was willing to continue as treasurer. Allyn Harvey nominated Tom, Stuart McArthur seconded, and the motion passed unanimously.*

Secretary: *Stuart nominated Rachel Pokrandt and Bob Gordon seconded. Rachel accepted the nomination, and the motion passed unanimously.*

Finance Committee: *Allyn Harvey nominated Jerry Morris to continue as a committee member, Stuart McArthur seconded, and the motion passed unanimously. Through consensus, the board agreed that Stuart McArthur would join the committee as the new chair, and that Allyn Harvey and Tom Jankovsky would continue as committee members.*

Jason White noted that he is not an elected official. He said he is happy to continue serving, but wondered if that was a question for the GCE board or the RFTA board. Stuart said it would be a decision for the RFTA board. Jason said he would ask Dan Blankenship, RFTA's CEO, to bring it up at the next RFTA board meeting.

2015 Board calendar, Veteran's Day

Heather McGregor noted that in 2015, the November board meeting will fall on Veteran's Day, and asked about the board members' preferences for rescheduling. Board members agreed to reschedule the November meeting to Tuesday, Nov. 10.

Resolution No. 1: Meeting locations, schedule and agenda posting places

Heather presented this standard resolution that all governments must approve at the beginning of each year. *Dave Sturges moved to approve Resolution No. 1. Stuart asked if it would need to be changed to reflect the November date change. Heather said the resolution does not include meeting dates. Stuart seconded, and the motion passed unanimously.*

Retention of Karp, Neu Hanlon as legal counsel and Obeji Accounting for

bookkeeping: *Tom Jankovsky moved to retain both firms, Dave Sturges seconded, and the motion passed unanimously.*

Retention of McMahan and Associates for 2014 Financial Review: *Stuart McArthur moved to retain McMahan and Assoc. to conduct a financial review of the 2014 books, Dave Sturges seconded, and the motion passed unanimously.*

Pre-approve CIRSA 2015 insurance payment: Heather conveyed a request from Janet Obeji for approval to pay the CIRSA 2015 liability insurance payment of \$2,050. Heather noted that Janet has received CMC's 2015 membership contribution of \$30,000, so funds are available. Tom Jankovsky noted that GCE would have had a sufficient carryover balance to cover the payment anyway. *Dave Sturges moved to authorize payment of the CIRSA invoice, Stuart McArthur seconded, and the motion passed unanimously.*

Program updates

4th Quarter 2014 Report

Heather McGregor gave a PowerPoint presentation of the 4th Quarter 2014 Report. The report highlighted year-end totals in residential and commercial energy efficiency, the Residential Revolving Loan Fund and renewable energy generation. It also reported on direct energy services to member governments for energy efficiency in facilities and buildings, on transportation programs, and on media and website results for the year. The presentation prompted board discussion.

David Sturges said this is an important story to convey to GCE's local government members about how governments are saving money on energy. Rachel Pokrandt suggested the report be boiled down to a one- or two-page summary. Tom Jankovsky said GCE's PR for the year was good. Allyn Harvey noted that energy savings in government buildings are meaningful over the long term. He said energy efficiency programs also support jobs and help consumers keep more money in their pockets.

Jerry Morris asked how GCE could get money back from private companies that benefit from its programs. Alice Laird noted that CLEER does get sponsorships from businesses for various events, and noted that sponsors are reluctant to give to a governmental entity. Tom said if a company logo is on a flyer, they should be helping to pay. Jason suggested that contractors pay each year to be listed on the GCE website.

Board members also asked for an update on what is happening with Navigator costs for the City of Rifle. Jerry noted that based on the December invoice, Rifle's bill data entry costs will add up to \$3,000 for the year, which is equal to the city's 2015 membership contribution. Bob noted that CLEER wanted to continue collecting bill data for a full year to measure the actual savings of the new solar arrays. Keith Lambert noted that membership contributions are not earmarked; it's up to the GCE board to determine how to spend revenues. He also said the Navigator is part of GCE's advertising and serves as a record of what GCE is doing across the county. Allyn Harvey asked for a staff update in February.

Low-Income Energy Efficiency program

Heather touched on this in the 4th Quarter Report. She briefly noted that the program will begin this month, and funding is being leveraged with additional rebates from utilities and from the Town of Carbondale.

Draft 2015 program calendar

Heather provided this as a handout to the board.

Western Slope CNG Network

Heather noted that monthly conference calls will resume with a call on Jan. 15. CLEER is also helping Garfield County apply for a DOLA grant to buy down the cost of eight CNG vehicles, and helping a CNG station developer apply for a state grant to fund a new fueling station at the Gilco Petroleum Park in Rifle.

Goal 4: Identify funding to meet goals

Funding Committee report

Rachel Pokrandt reported that she, Jerry Morris and Rick Aluise held their first meeting on Jan. 12. They discussed research needed to explore funding models and a possible fee on a sliding scale for entities that use Garfield Clean Energy services. The committee plans to meet again, and Rachel asked if other board members wanted to participate or be informed of meetings. Jim Neu, GCE legal counsel, advised the board that legal notice is required whenever three or more board members hold a meeting. Rachel also mentioned that Alice Laird will be invited to a future meeting to share what she has learned about funding models.

Draft letter to Gov. Hickenlooper

Alice Laird presented a draft letter to Gov. Hickenlooper, which was included in the board packet. She summarized the letter, and suggested that a GCE board member also reach out to state Rep. Bob Rankin about possible ideas for state funding. Tom Jankovsky said he brought this up in a conversation with Rep. Rankin in December, and said Rankin did not seem to be interested. Bob Gordon noted that Rankin will be speaking at New Castle Founder's Day on Feb. 21, and perhaps an opportunity would come up then.

Regarding the letter itself, several board members said they were comfortable with sending it. Tom said the concept needs a champion at the state level, and suggested that a coalition of other legislators and other counties work together to get the governor's attention. Allyn Harvey said he would reach out to contacts in the state Democratic Party. Alice said the GCE board itself has the credibility needed to forge partnerships, along with an inspiring story.

Discussion followed about how best to add signatures to the letter. Rachel Pokrandt and Jason White said they would have to review it with their organization CEOs. Jim Neu advised board members to sign on behalf of GCE, and said he would assist with preparing a signature page. He also said a motion was not needed in order to send the letter, largely because the letter is asking for a discussion with the governor.

Upcoming events

Set date for Strategic Planning retreat

Board Chair Allyn Harvey postponed action on this until February.

Executive session

Jim Neu read the citation for holding the executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e).

Keith Lambert moved to hold an executive session, Bob Gordon seconded the motion, and it passed unanimously. The board went into executive session at 2:50 p.m. and came out of the session at 3:36 p.m.

The board adjourned the meeting with no further action taken. Jim Neu was present during the session to take minutes.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: *Stuart McArthur*, Chairperson

ATTEST: *Rachel Pokrandt*, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on Feb. 11, 2015.

