



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Garfield County  
Garfield County Public Library District  
Roaring Fork Transportation Authority  
Colorado Mountain College

## **Meeting Minutes**

**Wednesday, July 10, 2013, 1:00 p.m. to 3:00 p.m.**

**Garfield County Administration Building, 108 8<sup>th</sup> St., Glenwood Springs**

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### **Board members present**

**City of Glenwood Springs: GCE Chair** Leo McKinney

**Town of Carbondale: GCE Vice Chair** Allyn Harvey

**Town of Parachute: Secretary** Judith Hayward

**Town of Silt:** Rick Aluise

**Garfield County:** Tom Jankovsky

**Town of New Castle:** Greg Russi

**CMC:** Nancy Genova

**RFTA:** Ted Edmonds

### **Others attending**

Garfield County staff: Morgan Hill

City of Glenwood Springs: Dave Sturges, board alternate

CLEER staff: Cam Burns, Erica Sparhawk, Heather McGregor, and Karen Wahrmund

City of Rifle: Kimberly Bullen

GCE Bookkeeper: Janet Obeji

### **Members not present**

**Library District:** Jerry Morris

**City of Rifle:** Keith Lambert

**Next meeting:** Wednesday, August 14, 2013, 1:00 – 3:00 p.m., Garfield County Human Services Building, 195 W. 14<sup>th</sup> St., Rifle

### **Board member and public comment**

Morgan Hill of the Garfield County Environmental Health Department briefly presented the new Garfield County Reduced Idling policy. The practice has shown health and financial benefits. Garfield County would like to help if any of the other GCE members are interested in adopting a similar policy. Judith Hayward said collaboration on these issues is important. Board members expressed interest in hearing a complete presentation from Ms. Hill at a future meeting.

Judith reported that she gave an update on Garfield Clean Energy to the Parachute Board of Trustees on June 13. She presented Parachute's building energy bills chart and the new case study about the Grand Valley Recreation Center.

**Consent Agenda - Approval of June 12, 2013, minutes, and Approval of correction of numbering for 2012 resolutions:** *Nancy Genova made a motion to approve the consent agenda, seconded by Judith Hayward. The motion passed unanimously.*

**Presentation: Noah Davis, Solar Energy International, Solar in the Schools program and solar car competition.** This presentation was postponed until the August meeting.

**Group Photograph for 2013 Progress Report** – Cam Burns grouped the board and took a photo of the 11 board members present at the meeting.

### **Program and Policy Updates**

#### **2<sup>nd</sup> Quarter Report**

Erica Sparhawk presented the 2<sup>nd</sup> Quarter Report. CLEER expects the residential and commercial rebates to increase with marketing and with the publicized deadline of Aug. 31 for rebate funds coming from the reallocated Credit Reserve Fund. Leo McKinney asked if the ratio of residential to commercial was typical. Erica said yes, commercial projects are more expensive and take longer to complete, so there are usually fewer. Tom Jankovsky asked if the new rebates were both commercial and residential. Erica said yes.

Judith Hayward asked if anybody had contacted Grand River Hospital District about energy efficiency projects for the new clinic being built in Battlement Mesa. CLEER will follow up with Jim Coombs.

Erica Sparhawk highlighted the success of the facility staff roundtable meetings held in Glenwood Springs and Rifle. She updated the board on the Energy Navigator, noting that Colorado Mountain College has put 40 buildings in seven locations throughout the college district onto the Energy Navigator.

Heather McGregor updated the board on the CEO Refuel project, noting that Garfield and Mesa counties are among nine selected counties for the alternative fuel pilot project. Heather said a focus will be on developing a CNG fueling station in Glenwood Springs, and noted that Berthod Motors is going to have the first CNG auto repair bay on the Western Slope. Tom Jankovsky asked if other vehicles could use the RFTA's CNG fueling station in Glenwood Springs. Ted Edmonds replied that it's possible for other governmental agencies, but there are safety and logistical issues to consider.

Board members said that the report was well laid out and easy to follow. Heather will post it on the GCE website.

#### **State financing programs, Active Energy Management (AEM) resolution**

Heather McGregor said there is no news to report on Colorado Energy Office activity regarding the statewide commercial PACE program.

Heather reported that New Castle, Glenwood Springs and Rifle have passed the Active Energy Management resolution (GCE Resolution No. 4) and she will be seeking policy approval by

other GCE member governments. Leo McKinney asked if there were any problems getting the resolution passed. Tom Jankovsky responded that the renewable energy goal will be controversial for Garfield County and it may need to be rewritten.

#### **Credit Reserve reimbursement detail**

Erica Sparhawk presented about the \$16,000 “Reimburse past reporting” line item in the Credit Reserve reallocation. This will be a reimbursement to GCE’s energy coaching line item, not CLEER. Allyn Harvey asked if the money could be spent on public buildings before it expires. Erica Sparhawk responded that the funds cannot be put toward renewables, nor can they pay for an entire project. The reallocation funds could go toward getting other buildings on live data.

#### **Additional awards event committee members**

Heather McGregor noted that Judith Hayward and Dave Sturges volunteered last month to serve on the awards committee, and asked if anyone else would like to volunteer. Rick Aluisse and Nancy Genova offered to help with the event.

#### **Action Items**

##### **Draft 2014 budget and Strategic Plan**

Heather McGregor presented a draft GCE budget for 2014 and a revised version of the 2014 Strategic Plan. The draft budget total is \$375,000, with a \$150,000 supplemental budget dependent on a Garfield County challenge grant matched by members and other organizations.

Tom Jankovsky asked if GCE is moving away from renewables, given the low proposed budget in that area. Heather McGregor responded that Garfield County has a strong installation sector and local companies are capable of soliciting jobs. Allyn Harvey commented that the renewable line item appears low, especially from the public perspective. Leo McKinney mentioned the opportunity for geothermal as another form of renewable energy. Tom Jankovsky suggested moving more of the supplemental budget into renewables, more coaching for alternative energy, and a workshop about renewable paybacks. Erica Sparhawk said if there is another funding opportunity, it could supplement the renewable budget area. Heather said she would explore that idea for a DOLA grant.

Tom Jankovsky asked if there were any rebates for alternative energy vehicles. Erica Sparhawk responded that Mike Ogburn is researching this concept for utilities. Tom said this could be a good incentive for car dealers. Heather noted that DOLA funds would not be able to go toward private sector vehicle rebates.

Board expressed their appreciation of the receiving the budget numbers at this time in the year. Heather asked board members to look at a schedule of upcoming member trustee and council meetings to make 2014 budget presentations. Board members volunteered to attend each other’s meetings and speak on behalf of GCE. Heather made notes and will send out a schedule once the presentations are set.

Regarding the Strategic Plan, Leo McKinney said he liked the way the base budget and supplemental budget items were broken out. He asked about a countywide renewable opportunity study, and does not want GCE to lose sight of the study.

## **Finance Committee Report**

### **Accounts payable, financial**

GCE Bookkeeper Janet Obeji went over the financial reports with the board. Heather McGregor will email the updated Budget vs. Actual report. Tom Jankovsky stated that he does not want GCE to run out of funds in November. Allyn Harvey asked about CLEER's outlook on the budget, since it appears that the budget is running low in some areas and especially since GCE will not have Credit Reserve funds or DOE funding in 2014. Tom said GCE will need additional funding, and 2014 may be the best year to get a funding measure passed in the state Legislature.

*Tom Jankovsky made a motion to approve the accounts payable, Rick Aluise seconded. The motion passed unanimously.*

Janet Obeji updated the board on switching banks. The GCE operating account and Credit Reserve accounts at Wells Fargo are being closed, and Finance Committee members will be opening one new operating account at Alpine Bank. The Finance Committee will also authorize Janet to conduct online banking in the new Alpine Bank account.

### **Audit status update**

Heather McGregor updated the GCE board on the auditor's visit to the CLEER office on July 8. She said the auditors, McMahan & Associates, will present the audit at the Aug. 14 meeting. Tom Jankovsky would like the auditors to contact the GCE board officers. Janet noted that auditors generally come in to present the audit and answer questions. Ted Edmonds said RFTA recently had an audit; the auditors came with a draft audit document, and then met with RFTA and staff. Heather McGregor suggested reviewing a draft in August, and then the GCE Board can accept or finalize it after reviewing the draft.

### **Upcoming Events**

Alice Laird is working on a regional workshop to be held in September to explore long-term funding for community-based clean energy organizations. Heather McGregor updated the board on the Thompson Divide Rally and the role that CLEER is going to play. CLEER will be promoting rebates offered by GCE, CORE and utilities. Heather agreed to remove the GCE website address from a flyer and replace it with the CLEER website.

**Meeting adjourned** at 3:02 p.m.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: Leo McKinney, Chairperson

ATTEST: Judith Hayward, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on Sept. 11, 2013.