



Town of Parachute | City of Rifle | Town of Silt  
Town of New Castle | City of Glenwood Springs  
Town of Carbondale | Garfield County  
Roaring Fork Transportation Authority  
Colorado Mountain College

## **Board Meeting Minutes: Friday, July 13, 2018, 1:00 p.m.**

CMC Campus, Rm. 166, Rifle,  
Colorado

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### **Board members attending**

RFTA: GCE Vice Chair Jason White  
Town of Silt: Keith Richel  
Town of New Castle: Bruce Leland  
City of Glenwood Springs: Rick Voorhees  
Town of Carbondale: Lani Kitching  
Town of Parachute: GCE Chair Stuart McArthur  
Garfield County: Frank Coberly

### **Others attending**

CLEER: Erica Sparhawk, Shelley Kaup

### **Board members not present**

Garfield County: GCE Treasurer Tom Jankovsky

**Next meeting:** Friday, September 14, 2018, 9 a.m. - 1:00 p.m. at the New Castle Community Center, coffee, snacks, and lunch will be served. Strategic Planning session.

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### **Call meeting to order:**

Stuart called the meeting to order at 1:09 p.m.

### **Roll call and approval of agenda:**

Stuart completed the roll call.

Stuart invited a motion to approve the meeting agenda.

*Bruce Leland moved to approve the meeting agenda; Jason White seconded the motion, and motion passed unanimously.*

### **Board Member and Public comment**

none - no public present

### **Consent Agenda: Approval of May 11, 2018 minutes**

*Rick Voorhees moved to approve the minutes for the board meeting on May 11, 2018; Bruce Leland seconded the motion, and the motion passed unanimously.*

### **Financials and Accounts Payable**

*Rick Voorhees moved to approve the financials and bills paid/accounts payable; Jason White seconded the motion, and motion passed unanimously.*

### **Loan Fund Estoppel Certificate**

Erica provided an overview of the residential loan fund and transition from Funding Partners administration to Mile High Community Partners as part of their merger, the estoppel certificate signature is needed to make the change official, no changes to program or staff at this time.

*Jason White moved to approve signing of the Estoppel certificate; Bruce Leland seconded the motion, and motion passed unanimously.*

### **Election and Strategic Plan**

Stuart explained that since Rick Aluise was former Board Secretary and is no longer on the Board, it was necessary to elect a new Secretary. Members discussed duties of Secretary as to take roll call and sign documents.

*Jason White nominated Rick Voorhees as GCE Board Secretary, Rick accepted the nomination, there were no other nominations and Rick was elected by unanimous vote of the Board.*

Erica provided background on the current Strategic Plan and how it was written to go through 2018. Board members discussed the need to update the Strategic Plan for 2019 and 2020, and to revisit the goals and objectives. Stuart emphasized the need to make sure the goals and objectives are measurable and achievable. Lani offered to facilitate the session.

Frank Coberly joined the meeting at 1:25 p.m.

Discussion resumed on Strategic Plan, it was decided that small group of Erica, Lani and Stuart would work on the agenda for the Strategic Plan session.

Session will be held at the next regular meeting with modified schedule; 9 a.m. - 1 p.m. at the new conference room at New Castle Community Center with coffee and light snacks, followed by a working lunch.

### **Program Updates**

Erica gave update on transportation infrastructure grants and progress along with an update of the summer intern outreach schedules.

RFTA has requested a support letter for a grant expanding the Glenwood Springs Maintenance Facility.

*Bruce Leland moved to approve the letter of support and Frank Coberly seconded. The motion passed unanimously.*

**Adjournment**

*Jason White moved to adjourn the meeting at 2:05 p.m; Rick Vorrhees seconded, and the motion passed unanimously.*

GARFIELD CLEAN ENERGY COLLABORATIVE

By: \_\_\_\_\_  
Stuart McArthur, Chairperson

ATTEST: \_\_\_\_\_  
Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on \_\_\_\_\_