



Town of Parachute | City of Rifle | Town of Silt
Town of New Castle | City of Glenwood Springs
Town of Carbondale | Garfield County
Roaring Fork Transportation Authority
Colorado Mountain College

Board Meeting Minutes: Friday, January 13, 2017, 1:01 p.m.

Garfield County Administration Building

Board members attending

Town of Parachute: GCE Chair Stuart McArthur
Town of Silt: GCE Secretary, Rick Aluise
Town of New Castle: Bruce Leland
City of Rifle: Theresa Hamilton
Garfield County: Tom Jankovsky and Frank Coberly
RFTA: Jason White
CMC: Daryl Yarrow

Others attending

CLEER: Alice Laird, Erica Sparhawk, Brandon Jones, Matt Shmigelsky

Board members not present

City of Glenwood: Leo McKinney
Town of Carbondale: Vice Chair Katrina Byars

Next meeting: Friday, March 10, 2017, 1:00 p.m. at the Rifle CMC Campus.

Call meeting to order:

Stuart called the meeting to order at 1:01 p.m.

Roll call and approval of agenda:

Stuart completed the roll call.

Tom Jankovsky moved to approve the agenda; Bruce Leland seconded, and motion passed unanimously.

Board member and public comments

New Board members and alternates, Daryl Yarrow, Frank Coberly, and Theresa Hamilton introduced themselves.

Consent Agenda: Minutes for December 9, 2016, regular Board meeting

Bruce asked about the language used in the Regional EV group, sentence 1 and 2 from Dec. 9 meeting minutes. The language was amended.

Jason White moved to approve the amended minutes for the regular Board meeting on December 9, 2016; Rick Aluise seconded, and motion passed unanimously

Financials

December 2016 and 2016 year-end financial reports and December 2016 accounts payable.

Tom summarized accounts payable and budget for 2016. Tom explained to new Board members the function of GCE funding and CLEER's role as contractor paid on an hourly basis. He posed a question and discussion ensued about different billing items and what economic payoff exists for the building energy tracking, countywide partnership services, and GCE Board meetings. There was general consensus in the room that meetings could be held every other month to save time and money. It was decided to revisit this topic during the "meeting calendar" action item on agenda.

Tom addressed the government active energy management and building data line items with some questions on the budget allocations. Erica suggested putting together a report on the Building Energy Navigator line items and how the GCE partners are using it for a future GCE meeting.

Tom Jankovsky moved to approve the financials and accounts payable; Jason White seconded the motion, and motion passed unanimously.

Action Items

Election of Officers & Finance Committee for 2017

Stuart posed a question to the group holding elections and asked if anyone had any nominations for GCE Board roles and committees. Tom asked Stuart if he wants to continue role as Chair of the Board. Stuart responded that he was willing. Tom and Rick said they would continue in their roles if no one else was interested. The group decided to re-elect all the current people for the same positions.

Bruce Leland moved to elect Stuart McArthur as Chair, Katrina Byars as vice-Chair, Tom Jankovsky as Treasurer and Rick Aluise as Secretary; Tom Jankovsky seconded the motion, and the motion passed unanimously.

Resolution No. 1: Meeting calendar, locations, and agenda posting places

Resolution #1: Tom asked if we can post meeting announcements in one place and post online/electronic, rather than posting in 10 places. Bruce stated that it is a legal requirement to post meeting announcements. Jason says RFTA posts in paper. Stuart recommends posting once in each community and does not support newspaper postings because of cost. Erica said she'll get a clarification on requirements. Amendment proposed per Stuart's suggestion pending approval.

Preference #1 – one announcement posted in the municipality where it is being hosted and online or

Preference #2 – post announcements in each municipality's City Hall and online.

Tom Jankovsky moved to approve the amended Resolution No. 1 pending legal approval; Rick Aluise seconded, and the motion passed unanimously.

Following up on the discussion during the Financial Report, Tom suggested that meetings be held bimonthly. The Board agreed and asked whether CLEER staff had a preference. Alice shared that switching to an every other month meeting makes sense. In order to keep a December meeting to finalize the budget, the group decided to have the October and December meetings and skip November as that meeting day falls on the Veteran's Day holiday. The meetings will continue to be held the 2nd Friday of the decided months from 1pm-3pm with the location alternating between Rifle CMC and the Garfield County Administration Building in Glenwood Springs.

Bruce Leland moved to change the GCE Board meeting frequency from monthly, to only holding meetings in January, March, May, July, Sept, October, December; Rick Aluise seconded the motion, and the motion passed unanimously.

Bruce Leland moved to authorize the Chair of the Board to call for special phone meetings as necessary; Jason White seconded, and the motion passed unanimously.

Retain Karp, Neu, Hanlon for legal services and Balanced Bookkeeping services

Tom Jankovsky moved to retain legal services from Karp, Neu, Hanlon; Rick Aluise seconded the motion, and the motion passed unanimously.

Rick Aluise moved to retain Balanced Bookkeeping Services; Tom seconded the motion, and the motion passed unanimously.

Reallocating Revolving Loan Funds to pay down new administration fees

Erica described the revolving loan program. She explained that Funding Partners is increasing the origination the fee from \$100 to \$400. Erica shared the good experience of working with Funding Partners but the \$400 fee decreases the attractiveness of the loan program for small loans. Erica proposed that GCE set aside \$9,000 of the interest earned to help cover the origination fee increase for the borrowers, and asked for Board's input. Daryl asked if GCE can implement a tiered system where the fee is based on the loan amount. The Board continued to discuss in detail the different options and agreed to support tiered cost proposal.

Proposed tiered origination fee amounts of the following:

\$100 fee for loans up to \$5,000.

\$200 fee for loans up to \$15,000.

Full \$400 fee for loans over \$15,000.

Erica agreed that she would take this tiered approach to Funding Partners to see if it will work for them to implement.

Theresa Hamilton moved to approve the tiered loan fee for revolving loans; Daryl Yarrow seconded, and the motion passed unanimously.

Bruce Leland moves to authorize the Chair of the Board to sign the amended Funding Partners document; Rick Aluise seconds, and the motion passed unanimously.

Advanced approval of letter of support for EPA Environmental Justice grant

Erica summarized the grant opportunity to build on the success of the CARE program to address income-qualified residential health and safety. The stipulations of the grant require the grant go to non-profit organizations. Therefore, CLEER has the ability to apply for it and would like a letter of support from GCE. Erica asked for Chair of the Board to sign a letter of support for the EPA grant application.

Rick Aluise moved to authorize the Chair of the Board to sign the letter of support; Daryl Yarrow seconded; and the motion passed unanimously.

Electric Vehicle Bulk Buy RFP

Matt Shmigelsky described EV bulk buy plan and stated that it will further Colorado's leadership in sales. The next step is to give a Request for Proposals (RFP) to EV manufacturers. He stated that the RFP will be issued on January 23, 2017. At the December GCE meeting, a committee was identified to review and accept the proposals. The anticipated 90-day bulk buy program will last from April 1, 2017 – June 30, 2017. Tom asked if the sales are open to individual consumers and fleets. Matt stated that it works better for individuals and families, there are other programs that fleets can take advantage of. He described the target region as Eagle, Pitkin, and Garfield counties.

Bruce asked if the RFP is based on other, successful group buys and requested that the RFP be as straightforward and user-friendly as possible. Matt stated that it is based off other RFPs. Tom asked if there is any way within the RFP to put a 5% local preference. He wanted dealerships in the counties to benefit the most from the discounted costs, and was concerned people will travel to take advantage of the low prices. Matt clarified that multiple dealers will provide vehicles and the discount. Matt clarified that Chrysler, Audi, Chevy and Ford all have electric vehicles on the market and that Nissan has been the leader on the group buy programs across the state.

Bruce asked if Heather is the project manager and what Matt's role in the project is. Matt described his work with Refuel Colorado. Alice highlighted the value of Garfield Clean Energy taking a leadership role in the regional, multi-county group buy. The Board agreed that Josh Williams will remain designated as part of the RFP review committee even though he is no longer on the Board.

Jason White moved to approve the EV Bulk Buy RFP; Rick Aluise seconded, and the motion passed unanimously.

Approval of GCE Comment Letter on VW Settlement

Matt described VW emissions settlement and the pools of funding available. Garfield Clean Energy and CLEER have drafted comments with a recommendation to create a Green Rural Initiative. Alice said that the official deadline is Monday, January 16, 2017. Alice requested Board input so that formal comments can be included in State document. Jason voiced support and shared values on behalf of RFTA and the benefit of GCE submitting official comments.

Rick Aluise moved to approve the official comments from GCE on the VW settlement, Theresa Hamilton seconded, and the motion passed unanimously

Tom asked about the status of the CNG station in Rifle now that Gilco Petroleum is experiencing financial insecurity. Matt shared that Sparq has confirmed that another entity will take over the Gilco site and it will continue to be operational.

Presentation Discussion

Xcel Partners in Energy (PIE)

Erica provided a notice about the upcoming PIE stakeholder meeting on Feb 16, at 10:00 a.m. in New Castle. Erica provided a summary on the different goal scenarios that Xcel can run to include in the plan and asked for Board input. Bruce stated that a 7% goal seems modest, but 20% goal might not be realistic for our community. Jason suggested a 10% goal. Stuart asked about whether growth is factored in and the Board agreed that the goals should be based on a per capita factor.

Erica clarified that the scenarios to run are a 10% goal and 20% goal, including per capita.

The Xcel plan also outlines three goal scenarios for the renewables sector. Erica shared the difficulty in securing renewables data from the utilities. Bruce suggests that we encourage Xcel to make it a priority to secure solar data for the county. Jason suggested keeping all three options on the table, because reviewing the range of possibilities would be beneficial.

4th Quarter 2016 Report

Erica handed out the 4th Quarter Report to the Board and provided highlights, including the \$900,000 that was invested in Residential and Commercial projects. She also shared that an Annual Report would be completed in February, providing a comprehensive summary of totals invested across the County.

Event and Program Updates

Workshop on Local Power Generation: March 3

Alice provided updates on the Local Power Generation workshop. She clarified the purpose and encouraged Board members to attend. She stated that partners include NREL, CO Energy Office, Universities, and Industry professionals. After baseline education a further goal of the workshop is to pursue funding through relationships built at workshop. Tom

asked for Silt Water Conservancy District to be included in workshop. Alice said she or another CLEER employee is reaching out to them.

Update on state funding efforts

Alice provided an update on progress with OEDIT, DOLA and the PUC and the discussions for local funding opportunities. Alice asked for approval to update a letter to the governor based on The State of the State address that touched on conversations had during OEDIT meeting.

Rick Aluise moved to approve updating the letter to the Governor; Tom Jankovsky seconds the motion, and the motion passed unanimously.

Adjournment

Rick Aluise moved to adjourn the meeting; Jason White seconded the motion, and motion passed unanimously. The meeting adjourned at 3:02 p.m.

GARFIELD CLEAN ENERGY COLLABORATIVE

By: _____
Stuart McArthur, Chairperson

ATTEST: _____
Rick Aluise, Secretary

These minutes were reviewed and approved by a vote of the Garfield Clean Energy Board of Directors at its meeting held on March 10, 2017.